

BOARD PROCEEDINGS

FIRST DAY

JULY 1, 2008

The Board of Supervisors met pursuant to adjournment. Present were Jack Plathe, Chairman, Don Besch, Eugene Elsbecker, Don McGregor and Pam Wymore. Absent none.

Motion by McGregor and 2<sup>nd</sup> by Wymore to approve the following claims:

**General Basic Fund**

Algona Municipal Utilities	Phone	2077.33
Algona Plumbing & Heating	Supplies	116.00
AmberWave	Services	489.40
American United Life Insurance	Insurance	48.00
Aramark Uniform Service Inc	Services	86.04
Bancroft Register	Notices	402.62
Karen Benschoter	Expenses	56.56
Bomgaars Supply Inc.	Supplies	295.77
Joann Bormann	Expenses	20.20
Briggs Corporation	Supplies	44.68
Buschers Service Center	Fuel	223.82
Cellular Dimensions, LLC	Supplies	44.95
Central Iowa Juvenile	Transportation	107.50
City of Whittemore	Utilities	220.53
Des Moines Stamp Mfg	Supplies	55.00
District II Treasurers	Dues	10.00
ECOLAB	Rental	187.95
Fareway Stores	Supplies	603.76
Farm & Home Publishers	Plat Books	600.00
Farm Plan	Parts	16.99
Fillenwarth Beach	Lodging	55.65
Galls Incorporated	Uniforms	1277.46
Garden's Gate	Ground Imp	149.90
Hutzell' Inc	Supplies	142.31
IACCVA	Dues	50.00
Interstate All Battery Center	Supplies	39.19
Iowa County Attorney's Assoc	Conference	270.00
Office Elements	Supplies	560.17
ISACA	Conference	250.00
Janitors closet Ltd	Supplies	265.66
K's Industrial Supply	Supplies	340.34
Kemna GM Center	Services	32.24
Kmart 9220	Supplies	28.56
Konica Minolta Business Sol.	Maintenance	10.26
KRHC	Allocation	4707.48
Kossuth County Economic	Allocation	62500.00
Kossuth County EMS Association	Radios	29925.00
Kossuth County Sheriff	Services	61.30
Mail Services L.C.	Supplies	493.24
Martin County Sheriff	Services	97.50
Mid American Energy	Utilities	801.75
Miller Sports & Service	Equipment	775.00
Northwest Communications	Network	2678.40
Office Max	Supplies	1323.12
Pitney Bowes	Lease	2868.00
Jack Plathe	Expenses	105.29
R & M Supplies	Supplies	80.00
RSM McGladrey, Inc.	Services	1296.00
Ruhnke Brothers	Services	277.65
Norma J Ruhnke	Expenses	7.76
Schumacher Elevator Company	Maintenance	230.85

Larry Scobba	Expenses	46.97
Scott Telecommunications Solutions	Services	2727.62
Streichers	Services	28572.86
Superior Lamp & Supply	Uniforms	204.93
Swea City Herald Press	Supplies	702.27
The Water Connection	Notices	402.62
United States Cellular	Supplies	28.50
United States Postal Service	Phone	535.47
Western Iowa Tourism Region	Postage	10000.00
Tom Winkel	Allocation	500.00
Pam Wymore	Reserve	95.00
Angela Zwiefel	Expenses	129.28
	Expenses	28.92

### General Supplemental

Election Systems & Software	Maintenance	8820.48
IMWCA	Insurance	22333.00
Sundet Omdahl Insurance Agency	Insurance	251250.00

### Mental Health Fund

Algona Municipal Utilities	Utilities	25.39
Clay County Sheriff	Services	20.50
Echo/Plus Inc.	Services	788.54
Exceptional Opportunities	Services	9915.55
Hope Haven	Services	762.00
Horizons Unlimited	Services	2230.08
IA Department of Human Service	Services	154433.09
Kossuth County Sheriff	Services	343.62
Liberty Square Care Center	Services	2086.92
Spectra Health Care, Inc.	Services	1158.47
The Phoenix Group	Services	422.74
The Pride Group	Services	78.33
United States Cellular	Services	119.96
Village Northwest Unlimited	Services	2052.34
Webster Co Community Services	Services	30.00
Williams & Associates	Services	240.00

### Secondary Road

Agri Drain Corp	Supplies	724.09
Airgas North Central	Supplies	276.78
Algona Municipal Utilities	Phone	289.13
Algona Publishing Co	Publication	37.32
American Glass Company	Repairs	223.00
AT & T	Long Distance	34.27
ATCO International	Supplies	155.00
B & W Control Specialists	Spraying	50318.91
Bancroft Register	Notice	169.40
BMC Aggregates L.C.	Rock	1249.47
Bomgaars Supply Inc.	Supplies	786.50
Brown Supply Co Inc	Supplies	423.48
City of Ledyard	Utilities	55.50
City of LuVerne	Utilities	78.15
City of Titonka	Utilities	82.75
City of Wesley	Utilities	38.00
City of West Bend	Utilities	150.59
Electronic Specialties	Radios	966.90
Farm Plan	Repairs	1328.29
Farmers Cooperative Elevator	Fuel	415.24
Force America Inc.	Repairs	415.33

Fort Dodge Asphalt	Slurry Leveling	25541.27
Garden's Gate	Trees	579.75
Don Goede	Supplies	174.60
Grainger, Inc.	Supplies	318.87
County Engineers Assoc	Registration	150.00
Ingalls Electric	Services	340.10
Interstate PowerSystems	Parts	119.39
Iowa Lakes Electric Coop	Lighting	67.56
IOS Office Elements	Supplies	162.25
Iowa Telecom	Service	124.62
Looft Tank Wagon	Fuel	7033.31
Martin Marietta Aggregates	Rock	1718.94
Mid American Energy	Utilities	191.02
Miller Sports & Service	Supplies	184.45
Motor Inn of Algona, Inc	Repairs	19.47
Northern Cedar Service Co.	Repairs	247.60
Northern IA Constructs	Supplies	2923.34
Northwest Telephone	Services	37.58
QWEST	Service	90.26
Ruhnke Brothers	Services	63.90
Sign Works Ink	Supplies	36.32
Solutions	Agreement	1700.00
Tool Doktor	Supplies	58.88
Trans IA Equipment C	Repairs	912.99
United States Cellular	Services	205.98

#### **Civil Defense**

Algona Municipal Utilities	Phone	139.27
Jack's OK Tire Service	Services	75.34

#### **Kossuth County Self Insurance**

Peter McGuire	Reimbursement	250.00
Diane Weisbrod	Reimbursement	250.00

#### **Assessor**

Algona Municipal Utilities	Phone	87.84
Office Elements	Maintenance	72.07
ISAA	Registration	50.00
Solutions	Support	3950.00
Vanguard Appraisals Inc	Services	1665.00

#### **E911 Surcharge**

AT & T	Phone	32.05
Northwest Telephone	Phone	315.62
QWEST	Phone	709.44
Sign-Up Ltd	Supplies	403.50

#### **Drainage**

Precision Drainage & Excavating	Repairs/Bancroft Drain 2	21790.70
McClure Engineering	Repair Drain Ek #2 Ours	8169.49
Trunkhill Tiling	Repairs/Buffalo 3 Dr Hk5-87 Ours	270.00
Palo Alto Secondary Road	Services/Ind 3 Dr Tri #84 Ours	1036.00
Valley Contracting Inc	Pay Estimate/Pay Dr Tri #84	5153.01

Ayes 5, Nays 0. Motion carried unanimous.

Motion by Elsbecker and 2<sup>nd</sup> by McGregor to approve the minutes as read. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve the agenda. Ayes 5, Nays 0. Motion carried unanimous.

Public discussion and committee reports were held.

Motion by Elsbecker and 2<sup>nd</sup> by McGregor to approve the Palo Alto County Secondary Road right of way contracts and easements for property owned by Kossuth County and located in Section 19 of Fairfield Township, Palo Alto County and adjacent to Palo Alto County route N60. Ayes 5, Nays 0. Motion carried unanimous.

Motion by McGregor and 2<sup>nd</sup> by Besch that the Board of Supervisors of Kossuth County, Iowa, does hereby authorize and give its permission to StateLine cooperative, Lone Rock, Ia, to upgrade and existing air transfer station to a conveyor type transportation system. The system will be installed on the existing supports and there will be no location change. The work will be between Section 13, Fenton Township and Section 18 Burt Township, crossing 310<sup>th</sup> Street (P30). Permit number 08-07-27 is on file in the Kossuth County Engineer's Office. Ayes 5, Nays 0. Motion carried unanimous.

Discussion was held with the Kossuth County Engineer, Richard Schiek.

### **Resolution 07-01-08-01**

RE: 28E AGREEMENT WITH IOWA DEPARTMENT OF NATURAL RESOURCES FOR MANAGEMENT OF EAST FORK DES MOINES RIVER WILDLIFE MANAGEMENT AREA.

WHEREAS, the State of Iowa owns 121 acres of land in Kossuth County, Iowa, locally known as East Fork Des Moines Wildlife Management Area and manages it through the Iowa Department of Natural Resources (IDNR); and

WHEREAS, the IDNR and the County have jointly determined that it is in the public interest to transfer care and maintenance of the state-owned real property in Kossuth County to the Kossuth County Conservation Board; and

WHEREAS, a 28E agreement has been prepared to set forth the respective obligations of both parties.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors hereby approves the 28E agreement for the transfer of care and maintenance of the state-owned real property in Kossuth County locally known as East Fork Des Moines Wildlife Management Area to the Kossuth County Conservation Board.

It was on motion by Supervisor McGregor, and seconded by Supervisor Wymore, that the foregoing Resolution be adopted as read. Motion carried. Vote thereon resulting as follows: Ayes: Supervisors Besch, Elsbecker, McGregor, Wymore, Plathe Nays :Supervisors none. Resolution declared adopted this 1<sup>st</sup> day of July, 2008.

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Jack Plathe, Chairperson  
Board of Supervisors  
Kossuth County, Iowa

ATTEST:

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Joann Bormann, Auditor  
Kossuth County, Iowa

A discussion was held with the Humboldt Supervisors, Engineer and Drainage Clerk regarding drainage in Sherman Township.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve fireworks at 1508 210<sup>th</sup> Street, Tony Cink. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Plathe and 2<sup>nd</sup> by Wymore to approve fireworks 2300 River Road, Algona, Iowa 50511, Angie Asa Lovestad. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by Elsbecker to approve fireworks 1308 Highway 18, Algona, Iowa 50511, Karen Benschoter. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Elsbecker and 2<sup>nd</sup> by Besch to approve fireworks 2304 Plum Creek Road, Algona, Iowa 50511, Dixie Doocy. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Elsbecker and 2<sup>nd</sup> by McGregor to approve fireworks for John and Laurie Ternes, 1307 470<sup>th</sup> Street, Ledyard, Iowa 50556. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by Plathe to approve fireworks for Brian Kumm 29 W Schutter Circle, Oak Lake, Algona, Iowa 50511, Oak Lake Maintenance. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by McGregor to approve -0- cash on hand for the Auditor's Office. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by Elsbecker to approve -0- cash on hand for the Sheriff's Office. Ayes 5, Nays 0. Motion carried unanimous.

Motion by McGregor and 2<sup>nd</sup> by Elsbecker to approve \$200 cash on hand for the Recorder. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Elsbecker and 2<sup>nd</sup> by Wymore to approve \$2791.03 cash on hand for the Treasurer. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by McGregor to approve Quarterly Report from the Sheriff's Department. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Elsbecker and 2<sup>nd</sup> by McGregor to approve funding for Homestead as approved by State at 72%. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by McGregor to approve funding for Military as approved by State at 100%. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by Elsbecker to approve funding for Elderly and Disabled as approved by the State at 100%. Ayes 5, Nays 0. Motion carried unanimous.

Motion by McGregor and 2<sup>nd</sup> by Wymore to approve the following resolution:

**Resolution 07-01-08-02**

AS per Section 309.61 of the Code of Iowa:

BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of labor. Said bill shall be passed on by the Board of Supervisors at the first meeting following said payment. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by Plathe to approve the following Appropriations Resolution:

**Resolution 07-01-08-03**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the different officers and departments for the fiscal year beginning July 1, 2008 in accordance with Section 331.434 sub section 6, Code of \* of Iowa at 100% of the total budget.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Kossuth County, Iowa as follows:

Section 1:

The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated for the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

**Section 2:**

Subject to the provision of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from itemized fund, effective July 1, 2008.

**Section 3:**

In accordance with section 331.437 Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

**Section 4:**

If at any time during the Fiscal 08-09 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

**Section 5:**

The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable department and officer Quarterly, or sooner as needed during the 08-09 fiscal budget year.

**Section 6:**

All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2009.

Ayes 4, Nays 1. Motion carried.

Motion by McGregor and 2<sup>nd</sup> by Elsbecker to approve the following Expense Totals by Department:

**2008/2009 Budget Expense Totals by Department**

01	Supervisors	418,788
02	Auditor	286,832
03	Treasurer	590,699
04	County Attorney	358,065
05	Sheriff	2,082,587
07	Recorder	268,314
08	Custodian	114,061
11	Election Expense	120,500
20	County Engineer	7,435,000
21	Veterans Affairs	65,716
22	Conservation	455,771
24	Weed Eradication	11,014
25	Human Services	41,000
28	Medical Examiner	27,500
31	District Court	63,040
33	Libraries	170,409
34	Historical Society	1,000
36	Ambulance Services	109,025
39	Relief for the Poor	83,370
40	Sanitarian	79,782
41	Fair/4H	25,000
48	Miscellaneous Expense	42,010
51	Courthouse Expense	567,000
52	Data Processing	139,081
60	Mental Health	2,099,545
66	Annex	14,100
75	Nature Center Operations	125,024
76	Sheriff Special Funds	6,800
99	Non-Departmental	2,484,975
	<b>Final Totals</b>	<b>18,286,008</b>

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**2008/2009 Expense Totals by Fund**

01	General Basic	4,772,608
02	General Supplemental	1,674,893

10	Mental Health	2,044,645
11	Rural Basic	2,772,538
15 16,17	Sheriff Special Funds	6,800
20	Secondary Road	6,835,000
23	Reap	20,000
24	Records Management	12,500
80	Conservation Reserve	40,000
801	Waters Edge Nature Center	107,024
	<b>Final Totals</b>	<b>18,286,008</b>

Ayes 5, Nays 0. Motion carried. unanimous.

Motion by McGregor and 2<sup>nd</sup> by Wymore to approve the following Resolution 07-01-08 for interfund operating transfer:

**Resolution 07-01-08-04**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural services basics funds to the Secondary Road Fund during the 08-09 fiscal budget year, and WHEREAS, said transfers must be in accordance with section 331.429, Code of Iowa, as follows:

Section 1:

The total maximum transfer from the general basic fund to the secondary road fund for fiscal year beginning July 1, 2008 shall not exceed the sum of \$153,233 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2008 shall not exceed the sum of \$1,981,115.

Section 2:

Within 3-10 days of being notified of the apportionment of current property taxed, state replacements against levied property taxed, mobile home taxes, military service tax credit replacements, or to the general basic or rural services basic funds, the Auditor shall order a transfer from said fund to the Secondary Road.

Section 3:

The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services basic fund, respectively, multiplied by the ratio of said funds total maximum transfer to the secondary road fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4:

Notwithstanding the provisions of sections 2-7-3 of this resolution, to the secondary road fund shall not exceed the amounts specified in Section 1.

Section 5:

Notwithstanding the provisions of section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6:

The Auditor is directed to correct her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers. Ayes 5, Nays 0. Motion carried unanimous.

Motion by McGregor and 2<sup>nd</sup> by Elsbecker to appoint Doug Miller as Computer Network Administrator. Ayes 5, Nays 0. Motion carried unanimous.

Motion by McGregor and 2<sup>nd</sup> by Elsbecker to approve Amber Garman as Recording Secretary to the Kossuth County Enterprise Zone Commission. Ayes 5, Nays 0. Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by Elsbecker to approve the appointments and salaries of the following employees in the various departments:

**SUPERVISORS:**

Jack Plathe	\$26,472.33
Don Besch	26,472.33
Eugene Elsbecker	26,472.33
Don McGregor	26,472.33
Pam Wymore	26,472.33

**AUDITOR**

Joann Bormann	Auditor	45,195.67
Jayne Kriepps	1 <sup>st</sup> Deputy	38,416.32
Norma Ruhnke	2 <sup>nd</sup> Deputy	38,416.32
Deb Baas	Financial Secretary	38,416.32
Amber Garman	Clerk/Elections	35,096.75

**ASSESSOR**

Don Patton	Assessor	57,262.00
Judy Samp		45,980.00
Gretchen McGahuey		33,100.00

**TREASURER:**

Nicholas Rahm	Treasurer	45,195.67
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**AUTO DEPARTMENT**

Michael A. Missal	Deputy	36,156.50
Marlys Jennings	Clerk No. 1	33,849.68
Janis Eischeid	Clerk No. 2	33,849.68
Margaret Lichter	Clerk No. 3	33,758.68

**TAX DEPARTMENT**

Carla Kollasch	Deputy	37,060.41
Sharon Waller	Clerk No. 1	33,758.68
Connie Ludwig	Clerk No. 2	33,572.58

**DRIVERS LICENSE DEPARTMENT**

Shara Long	Clerk No. 1	32,759.98
Jill Boisjolie	Clerk No. 2	30,507.04

**PART-TIME HELP AS NEEDED****VETERAN AFFAIRS:**

Jim Grandgenett	16.17 per hour
Larry Scobba	15.70 per hour
Phyllis Simons	9.00 per hour
Carol Scobba	9.00 per hour
Phil Bormann	37.50 per meeting
Tom Johnson	37.50 per meeting
Don Jorgenson	37.50 per meeting

**CUSTODIANS:**

Randy Pierson	16.32 per hour
Jim Grandgenett	16.17 per hour

**SHERIFF:**

Paul R Gronbach	Sheriff	58,373.59
Ray Friedrich		19.91 per hour
Steve Kollasch		19.91 per hour
Dwayne Eden		19.72 per hour
Chuck Robinson		19.77 per hour
Roger Fisher		19.96 per hour
Steve Smith		19.96 per hour
Mike Sankey		19.96 per hour
Nick Larson		19.91 per hour
Tammy Eden		15.13 per hour
Jim Weisbrod		17.63 per hour
Ron Reefer		16.27 per hour
Keara Omdahl		13.09 per hour
Jeff Gilmore	part-time	19.72 per hour
Keith Myers	part-time	19.72 per hour



**JAIL STAFF:**

Dawn Heiderscheidt	15.56 per hour
Dean Simpson	13.14 per hour
Diane Weisbrod	13.19 per hour
Randy Sewick	13.14 per hour
Greg Elbert	13.14 per hour
Linda McBride	13.14 per hour
Carol Olson	13.09 per hour
Pamela Polley	13.14 per hour
Elaine Davis	13.14 per hour
Seth Mueller	13.09 per hour
Angee Zwiefel	13.09 per hour

**RECORDER:**

Karen M. Benschoter	Recorder	45,195.67
Rosemary Bormann	1 <sup>st</sup> Deputy	38,416.32
Kim Doughan	Clerk	33,091.95
Autumn Zwiefel	Clerk	29,829.00

**SANTARIAN:**

Jack Bradley	40,106.38
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**WEED COMMISSIONER:**

Jack Bradley	3,626.00
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**COMMUNITY SERVICE:**

Bob Benck	8.72 per hour
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**CONSERVATION:**

Kendall Stumme	Director	45,150.00
Mike Smidt	Operation Supervisor	36,380.00
Ryan Schmidt	Maintenance Technician	33,600.00
Scott Moeller	Naturalist	36,585.00
Nancy Gourley	Office Manager	29,415.00
Billie Wille	Assistant Naturalist	12.40 per hour
Bruce Heetland	Summer Technician	11.40 per hour

**CIVIL DEFENSE:**

James Kelley	Civil Defense	14.25 per hour
	911	500.00 per month

**CENTRAL POINT COORDINATOR:**

Dona Nielsen	61,536.89
Mary Hauptmann	36,907.37
Nicolle Marlow	36,722.94
Libby Myer	15.80 per hour
Heather Curtis	41,077.40

**ATTORNEY:**

Todd Holmes	County Attorney	84,937.25
Stephanie M. Nielsen	Assistant County Attorney	52,500.00
Cinnamon Mawdsley	Victim/Witness Coordinator	30,660.27
Deb Hansen	Support Staff Personnel	35,285.22
Mary Mitchell	Support Staff Personnel	34,915.76

**ENGINEER:**

Richard Schiek PE & LS	97,250.00
Doug Miller PE & LS	87,000.00
Doug Crouch PE & LSI	62,420.00
Tyler Sparks EI	46,500.00
Adam Miller	45,500.00

Larry Kollasch	48,400.00
Trish Casey	40,000.00
Rick Post	16.48 per hour

**SECONDARY ROAD FOREMAN**

Mel Carlson	19.30 per hour
Ed Helmers	19.30 per hour
Jerry Nerem	19.25 per hour

**TRANSFER STATION EMPLOYEES**

Lyle Karels	19.40 per hour
Larry Haase	16.75 per hour

Ayes 4, Nays 1. Motion carried.

Discussion was held regarding GIS with committee and the process of interviewing will begin.

On motion adjournment was taken until July 8, 2008.

Attest: \_\_\_\_\_  
Joann Bormann  
Kossuth County Auditor

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Jack Plathe, Chairman  
Board of Supervisors