

## REGULAR JULY SESSION

The Board of Supervisors met pursuant to adjournment. Present were: Jack Plathe, Chairman, Don Besch, Eugene Elsbecker, Don McGregor and Pam Wymore.

Motion by McGregor and 2<sup>nd</sup> by Besch to approve the agenda. Ayes: all Nays: none Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve the minutes of the previous meeting as read. Ayes: all Nays: none Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by McGregor to approve the following claims which includes one handwritten claim. Ayes: all Nays: none Motion carried unanimous.

**General Basic Fund**

Algona Municipal Utilities	Phone	1799.62
Algona Publishing Co	Publications	467.21
American United Life Insurance	Insurance	60.00
Aramark Uniform Service Inc	Supplies	129.66
Karen Benschoter	Expenses	60.50
Bill Finn House	Allocations	3000.00
Bomgaars Supply Inc.	Supplies	248.29
Colin J. Campbell	Services	962.50
Central Iowa Juvenile Det.	Services	557.00
Central Iowa Distributing	Supplies	625.80
Crescent Electric Supply Co	Supplies	102.56
Dataline Associates	Supplies	677.47
DCI Sex Offender Registry	Registration	100.00
ECOLAB	Equipment Rental	187.95
Fareway Stores	Supplies	291.78
Fillenwarth Beach	Expenses	795.00
Galls Incorporated	Uniforms	180.84
Amber Garman	Supplies	99.68
H.A. Friend & Co.	Supplies	56.26
Hutzells Inc	Supplies	74.06
Hy-Vee, Inc.	Supplies	6.58
Iowa Drainage Dist Assoc	Annual Dues	10300.00
IOS Office Elements	Services	369.16
ISAC	Registration	40.00
Janitors Closet Ltd	Supplies	49.28
K's Industrial Supply	Supplies	185.98
KRHC-Hospital	Allocations	14786.00
Koss Co Community Foundation	Allocation	2000.00
KCEDC	Allocation	62500.00
Kossuth County Sheriff	Services	82.90
Kossuth Regional Health Center	Services	58.50
Jayne Krieps	Expenses	5.72
Louscher Family Dentistry	Services	155.00
Mail Services L.C.	Postage	528.00
Mid American Energy	Utilities	389.34
Dona Nielsen	Expenses	86.49
Stephanie M. Nielsen	Expenses	148.74
Northwest Communications	Equipment	824.82
Office Max	Supplies	312.07
Pakor Inc.	Equipment	207.22
Pentar LLC	Services	135.05
Pitney Bowes	Postage	4412.00
Powerhouse LLC	Rent	175.00
Printing Services, Inc	Supplies	91.98
RSM McGladrey, Inc.	Services	649.00
Ruhnke Brothers	Services	160.74
Schumacher Elevator Company	Services	230.85
Ricky Jo Smith	Beaver Tails	200.00

Solutions	Software Renewal	25380.00
The Water Connection	Supplies	48.00
Treasurer, State of Iowa	Registration	80.00
United States Cellular	Phone	196.98
West Bend Journal	Supplies	32.00
West Payment Center	Supplies	260.00
Kevin Wiemers	Beaver Tail	200.00

**General Supplemental**

Election Systems & Software	Services	9261.42
IMWCA	Allocation	22036.00

**Mental Health Fund**

Algona Municipal Utilities	Phone	143.55
Cerro Gordo County Sheriff	Services	64.00
Country View Estates	Services	320.00
County Case Management Service	Services	444.00
Duncan Heights	Services	10336.14
Everly Ball CMHS	Services	260.00
Gales Law Firm	Services	247.50
Hancock County Sheriff	Services	53.40
Mary Hauptmann	Services	181.50
IA Department of Human Service	Services	93387.34
ISAC	Registration	40.00
Kossuth County Sheriff	Services	477.60
Life Works Community Services	Services	2031.25
Nicolle Marlow	Services	88.00
Mason City Clinic	Services	50.00
Mental Health Center	Services	407.00
North Central Iowa MH	Services	239.90
Joseph J. Straub	Services	108.00
The Pride Group	Servcies	2643.06
Thul Law Firm	Services	150.00
Treasurer, State of Iowa	Servcies	13866.80
United States Cellular	Phone	118.16

**Secondary Road Fund**

Advanced Drainage System	Pipe	1989.08
Airgas North Central	Supplies	37.61
Algona Municipal Utilities	Phone service	281.64
Algona Welding & Machine	Repair	161.50
AT & T	Long distance	34.57
Barnes Group Inc.	Repairs	1117.30
Bomgaars Supply Inc.	Supplies	607.29
City of Fenton	Utilities	26.00
City of Ledyard	Utilities	60.00
City of LuVerne	Utilities	78.15
City of Titonka	Utilities	47.25
City of Wesley	Utilities	38.00
City of West Bend	Utilities	162.46
Deano's Dust Control	Dust control	364.00
Dockendorf Equipment Co	Supplies	395.38
Farm Plan	Repairs	1623.68
Farmers Cooperative Elevator	Propane	531.24
H.T.C., Inc.	Repairs	1119.07
Hutzells Inc	Supplies	4.41
Ia County Engineers Assoc	Registration	100.00
Iowa Dept of Naural Resources	Permit	350.00
IOS Office Elements	Supplies	400.40
Iowa One Call	Service	18.00
Iowa Telecom	Phone	132.14
Kossuth County Treasurer	UPS	23.45
Kuehl & Payer, Ltd.	Inspection	1572.00
Lloyd's Auto Electric	Repairs	135.50
Martin Marietta Aggregates	Chips	12237.95
Merryman Bridge Const.	Construction	15140.20

Metal Culverts Inc	Bands	686.40
Mid American Energy	Utilities	123.84
Mike Looft Tankwagon	Diesel	3893.52
Northwest Communications	Computer	863.96
Northwest Telephone Coop	Phone	36.06
QWEST	Phone	93.48
Ruhnke Brothers	Service	33.99
Solutions	Agreement	1700.00
Tom Eischen Sales Inc.	Repairs	81.50
Tool Doktor	Supplies	162.11
Trans IA Equipment C	Repairs	498.78
United States Cellular	Service	222.52

**Civil Defense**

Algona Municipal Utilities	Phone	142.58
Jim Kelley	Expenses	40.82

**E-911 Surcharge Fund**

AT & T	Phone	32.34
Northwest Telephone Cooperativ	Phone	315.62
QWest	Phone	710.67
Racom Corporation	Access Fees	309.00
Grand Total		341453.66

**Handwritten Claim**

Interstate All Battery	Supplies	259.92
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**DRAINAGE CLAIMS:**

Montag Excavating	Drain 9	13750.00
Algona Publishing Co	Drain 34	58.87
Ken Laubenthal	Drain 34	37.50
Bill Walstead	Drain 34	133.87
Hudson Law Firm	Drain 82	15.00
McClure Engineering	Drain 132	2579.13
Iowa Drainage Dist Assoc.	Drain 165	50.00
Bill Walstead	Drain 166 Main Outlet O	125.00
John Cowin	Drain 166 Main Outlet O	125.00
John Angle	Drain 166 Main Outlet O	125.00
McClure Engineering	Drain EK #2 Ours	2386.78
Reutzel Excavating	Drain EK #2 Ours	65641.10
Kuehl & Payer Ltd	Drain HK 2-36 Ours	812.00
Voldahl Construction	Drain WK 3-11	6.39
Voldahl Construction	Drain WK 3-11	98.16
Kuchenbecker Excavating	Drain WK 68-136 Lat 2	17.40
Kuchenbecker Excavating	Drain WK 68-136 Lat 8	66.24
McClure Engineering	Drain Tri #84 Ours	15225.82
B & W Control Specialists	Drain Tri #131 Ours	845.20
Montag Excavating	Drain 9 Lat 7	100.00
McClure Engineering	Drain HK 25-176 Lat 1 OD	2721.22
Reutzel Excavating Inc.	Drain HK 25-176 Lat 1 OD	59485.40
Jacobson Westergard Associates	Drain 166 Lat 29	248.50
<b>Total Drainage Claims</b>		<b>161835.99</b>

Motion by McGregor and 2<sup>nd</sup> by Elsbecker to approve fireworks permits for the following: Kossuth County Fair, City of Algona 4<sup>th</sup> of July Celebration, Brian Kumm, Keith Hauswirth, Joy Boyken, Cliff Axness and Karen Benschoter. Ayes: all Nays: none Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve the reduced Well Closure Grant Award Amount of \$225 for FY 09-10. Ayes: all Nays: none Motion carried unanimous.

Public Discussion and Committee Reports were held.

The Chairman of the Kossuth County Board of Supervisors and Kossuth County Auditor signed consent agreements for the DOT to do work in Drainage Districts EK2, EK4 and EK5. The documents were notarized and will be mailed to the DOT following the meeting today.

The Kossuth County Sheriff, Steve Kollasch was present to open sealed bids received on a 2002 Chevy Impala patrol car. The bids were as follows:

Maureen Cahill of West Des Moines	\$1007.00
Gary Vaughn of Estherville	500.00
Jerry Kelly of Nora Springs	1095.00
Leon Nelson of Armstrong	425.00
Dave Kading of Algona	1577.00
Richard Yeoman of Algona	1657.69

Motion by Wymore and 2<sup>nd</sup> by Elsbecker to accept the bid of \$1657.69 from Richard Yeoman of Algona. Ayes: all Nays: none Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by McGregor to approve the Kossuth County Community Health Services Agreement presented by Dixie Meyer. Ayes: all Nays: none Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by Plathe to approve the Kossuth County Bio Emergency Plan presented by Dixie Meyer. Ayes: all Nays: none Motion carried unanimous.

Todd Holmes, Lisa McNeill, Mary Ellen Munn, Don Courtney and Julie Cook were present to discuss the Courtroom Accessibility Project.

Motion by Elsbecker and 2<sup>nd</sup> by Wymore to approve and authorize the chair to sign the contracts and bonds of Blacktop Service Co. & Subsidiaries of Humboldt, Iowa, for Maintenance Seal Coat for the following projects: MSC-1-09 thru MSC-2-09; \$151,194.80. Ayes: all Nays: none Motion carried unanimous.

### **NEW BUSINESS FY 09-10**

Motion by McGregor and 2<sup>nd</sup> by Besch to approve funding for **Homestead** as approved by the State at 73%. Ayes: all Nays: none Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve funding for the **Military Exemption** as approved by the State at 100%. Ayes: all Nays: none Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by Besch to approve the funding for **Elderly & Disabled Credit** as approved by the State at 100%. Ayes: all Nays: none Motion carried unanimous.

Motion by Besch and 2<sup>nd</sup> by McGregor to approve [Resolution #07-01-09-01](#) which authorizes the County Auditor to draw warrants for the amount of payrolls for labor furnished in the day labor system. Ayes: all Nays: none Motion carried unanimous.

**RESOLUTION**  
**07-01-09-01**

As PER Section 309.61 of the Code of Iowa:

BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of labor. Said bill shall be passed on by the Board of Supervisors at the first meeting following said payment.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this Resolution adopted on July 1, 2009.

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Jack Plathe, Chairman  
Kossuth County Board of Supervisors

ATTEST:

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Amber Garman  
Kossuth County Auditor

Motion by Wymore and 2<sup>nd</sup> by McGregor to approve [Resolution #07-01-09-02](#) which is the FY 09-10 Appropriations Resolution. Ayes: 4 Nays: 1 Motion carried. (Besch no)

**RESOLUTION**  
**07-01-09-02**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the FY beginning July 1, 2009 in accordance with Section 331.434 sub section 6 Code of Iowa at 100% of the total budget.

BE IT RESOLVED by the Board of Supervisors of Kossuth County, Iowa as follows:

- Section 1: The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated for the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.
- Section 2: Subject to the provision of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations from itemized fund, effective July 1, 2009.
- Section 3: In accordance with section 331.437 Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.
- Section 4: If at any time during the FY 09-10 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the board and recommend appropriate corrective action.

Section 5: The Auditor shall establish separate accounts for the appropriations Authorized in Section 1, each of which shall indicate the amount of the Appropriation, the amounts charged thereto, and the unencumbered Balance. The Auditor shall report the status of such accounts to the Applicable department and officer Quarterly, or sooner as needed During the 09-10 Fiscal Budget Year.

Section 6: All appropriations authorized pursuant to this resolution lapse at the close Of business June 30, 2010.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 1, 2009.

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Jack Plathe, Chairman  
Kossuth County Board of Supervisors

ATTEST:

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Amber Garman, Kossuth County Auditor

Motion by Wymore and 2<sup>nd</sup> by McGregor to approve the Expense Totals by Department and by Fund. Ayes: 4 Nays: 1 Motion carried. (Besch: no)

**2009/2010 Budget Expense Totals by Department**

01	Supervisors	424,711
02	Auditor	288,368
03	Treasurer	598,678
04	County Attorney	351,831
05	Sheriff	2,078,367
07	Recorder	266,796
08	Custodian	124,107
11	Election Expense	108,300
20	County Engineer	7,625,000
21	Veterans Affairs	71,599
22	Conservation	498,911
24	Weed Eradication	6,172
25	Human Services	36,400
28	Medical Examiner	27,000
31	District Court	63,135
33	Libraries	181,838
34	Historical Society	1,000
36	Ambulance Services	111,471
39	Relief for the Poor	79,813
40	Sanitarian / Zoning	90,140
41	Fair/4H	30,000
48	Miscellaneous Expense	51,610
51	Courthouse Expense	563,000
52	Data Processing	210,902
60	Mental Health	2,406,396
66	Annex	13,100
73	Safety Coordinator	3,800
75	Nature Center Operations	128,240
76	Sheriff Special Funds	6,800
99	Non-Departmental	3,192,292
	<b>Final Totals</b>	<b>19,639,777</b>

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**2009-2010 Budget Expense by Fund**

01	General Basic	4,886,121
02	General Supplemental	1,693,634
10	Mental Health	2,351,496
11	Rural Basic	2,878,696
15, 16,17	Sheriff Special Funds	6,800
18	Attorney Collection Fund	3,000
20	Secondary Road	7,625,000
23	Reap	20,000
24	Records Management	3,000
80	Conservation Reserve	65,000
801	Waters Edge Nature Center	107,030
	<b>Final Totals</b>	<b>19,639,777</b>

Motion by McGregor and 2<sup>nd</sup> by Elsbecker to approve [Resolution #07-01-09-03](#) which is for Interfund Operating Transfers. Ayes: all Nays: none Motion carried unanimous.

**RESOLUTION**  
**07-01-09-03**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 09-10 fiscal budget year, and

WHEREAS, said transfers must be in accordance with section 331.429, Code of Iowa, as follows:

- Section 1: The total maximum transfer from the General Basic fund to the Secondary Road fund for fiscal year beginning July 1, 2009 shall not exceed the sum of \$160,289 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the Fiscal year beginning July 1, 2009 shall not exceed the sum of \$2,665,686.
- Section 2: Within 3-10 days of being notified of the apportionment of current property taxed, state replacements against levied property taxed, mobile home taxes, military service tax credit replacements, or to the General Basic or Rural Services Basic Funds, the Auditor shall order a transfer from said fund to the Secondary Road.
- Section 3: The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic fund, respectively, multiplied by the ratio of said funds total maximum transfer to the Secondary Road Fund, to the sum of said Funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.
- Section 4: Notwithstanding the provisions of sections 2 and 3 of this resolution, to the Secondary Road Fund shall not exceed the amounts specified in Section 1.
- Section 5: Notwithstanding the provisions of sections 2 and 3 of this resolution, the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6: The Auditor is directed to correct her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 1, 2009.

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Jack Plathe, Chairman  
Kossuth County Board of Supervisors

ATTEST:

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Amber Garman, Kossuth County Auditor

Motion by McGregor and 2<sup>nd</sup> by Wymore to approve the [Appointments and Salaries](#) of the employees in all departments. Ayes: 4 Nays: 1 Motion carried. (Besch: no)

**SUPERVISORS:**

Jack Plathe	Supervisor District #2	27001.77
Don Besch	Supervisor District #1	27001.77
Eugene Elsbecker	Supervisor District #5	27001.77
Don McGregor	Supervisor District #4	27001.77
Pam Wymore	Supervisor District #3	27001.77

**AUDITOR:**

Amber Garman	Auditor	46280.42
Jayne Krieps	Assistant Auditor	40124.89
Norma Ruhnke	Drainage/Payroll Secretary	40033.89
Deborah Baas	Financial Secretary	39848.71
Brenda Capesius	Accounting Secretary	25727.66
Kassandra Keeney	GIS Coordinator/Tech	41200.00

**ASSESSOR:**

Don Patton	Assessor	58636.00
Judy Samp	Deputy Assessor	47084.00
Gretchen McGahuey	Clerk	34755.00

**TREASURER:**

Nicholas Rahm	Treasurer	46280.42
Michael A. Missal	Deputy/Auto Department	37024.25
Marlys Jennings	Clerk #1/Auto Department	35119.05
Janis Eischeid	Clerk #2/Auto Department	35024.86
Margaret Lichter	Clerk #3/Auto Department	34933.86
Carla Kollasch	Deputy/Tax Department	38357.52
Sharon Waller	Clerk #1/Tax Department	34933.86
Connie Ludwig	Clerk #2/Tax Department	34744.44
Shara Long	Clerk #1/Drivers License Dept.	33903.39
Jill Boisjolie	Clerk #2/Drivers License Dept.	33574.79

**VETERAN AFFAIRS:**

Jim Grandgenett	Director	16.68 per hour
Larry Scobba	Service Officer	16.07 per hour
Vicki Briggs	Service Officer	12.00 per hour
Phyllis Simons	Driver	9.00 per hour
Phil Bormann	Commissioner	37.50 per meeting
Tom Johnson	Commissioner	37.50 per meeting
Don Jorgenson	Commissioner	37.50 per meeting



**CUSTODIANS:**

Randy Pierson	Custodian	16.78 per hour
Jim Grandgenett	Custodian	16.68 per hour

**SHERIFF:**

Steve Kollasch	Sheriff	58373.64
Paul Gronbach	Chief Deputy	42735.52
Ray Friedrich	Deputy	42631.52
Dwayne Eden	Deputy	42319.52
Chuck Robinson	Deputy	42423.52
Roger Fisher	Deputy	42735.52
Steve Smith	Deputy	42735.52
Mike Sankey	Deputy	42735.52
Nick Larson	Deputy	42735.52
Tammy Eden	Civil Manager	36677.89
Ron Reefer	Custodian	16.78 Per Hour
Keara Omdahl	Office Secretary	13.55 Per Hour
Lori Winkel	Office Manager	13.09 Per Hour
Dawn Heiderscheidt	Chief Jailer	16.03 Per Hour
Dean Simpson	Jailer	13.58 Per Hour
Randy Sewick	Jailer	13.53 Per Hour
Greg Elbert	Jailer	13.53 Per Hour
Linda McBride	Jailer	13.53 Per Hour
Carol Olson	Jailer	13.48 Per Hour
Pamela Polley	Jailer	13.53 Per Hour
Elaine Davis	Jailer	13.53 Per Hour
Seth Mueller	Jailer	13.53 Per Hour
Angela Zwiefel	Jailer	13.53 Per Hour
Jeannetta Helmers	Jailer	12.22 Per Hour

**RECORDER:**

Karen Benschoter	Recorder	46280.42
Rosemary Bormann	Deputy	39338.32
Kim Doughan	Deputy	36310.21
Autumn Zwiefel	Clerk	33517.11

**SANITARIAN:**

Jack Bradley	Sanitarian	41070.59
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**WEED COMMISSIONER:**

Jack Bradley	Weed Commissioner	3584.00
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**ZONING ADMINISTRATOR:**

Jack Bradley	Zoning Administrator	5000.00
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**COMMUNITY SERVICE:**

Dale Briggs	Director	9.00 Per Hour
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**CONSERVATION:**

Kendall Stumme	Director	46640.00
Mike Smidt	Operation Supervisor	37835.00
Ryan Schmidt	Maintenance Technician	34944.00
Billie Willie	Naturalist	35500.00
Nancy Gourley	Office Manager	34965.00
(Currently Vacant)	Assistant Naturalist	12.90 Per Hour
Bruce Heetland	Summer Technician	11.90 Per Hour

**CIVIL DEFENSE/E911:**

Jim Kelley	Civil Defense	14.75 Per Hour
Jim Kelley	E911	8000.00

**CENTRAL POINT COORDINATOR:**

Dona Nielsen	CPC/General Assistance	63013.78
Mary Hauptmann	Case Manager	38005.13
Nicolle Marlow	Case Manager	37910.95
Heather Curtis		41856.40

**ATTORNEY:**

Todd M. Holmes	County Attorney	86974.00
Stephanie M. Nielsen	Assistant County Attorney	55250.00
Cinnamon Mawdsley	Victim/Witness Coordinator	31823.00
Deb Hansen	Support Staff Personnel	36793.00
Mary Mitchell	Support Staff Personnel	36234.00

**ENGINEER:**

Doug Miller PE & LS		99500.00
Doug Crouch PE & LS		68500.00
Adam Miller EI		49500.00
Larry Kollasch		49900.00
Trish Casey		41250.00
Rick Post		17.10 Per Hour
Mel Carlson	Secondary Road Foreman	19.95 Per Hour
Ed Helmers	Secondary Road Foreman	19.95 Per Hour
Jerry Nerem	Secondary Road Foreman	19.90 Per Hour
Lyle Karels	Transfer Station	20.00 Per Hour
Larry Haase	Transfer Station	17.32 Per Hour

Motion by McGregor and 2<sup>nd</sup> by Besch to appoint Doug Miller as Computer Network Administrator. Ayes: 5 Nays: 0 Motion carried unanimous.

Motion by Wymore and 2<sup>nd</sup> by McGregor to appoint Amber Garman as Recording Secretary for the Kossuth County Enterprise Zone Commission. Ayes: all Nays: none Motion carried unanimous.

Motion by Elsbecker and 2<sup>nd</sup> by Wymore to appoint Connie Ludwig as Safety Coordinator with a salary of \$150.00 per month. Ayes: 4 Nays: 1 Motion carried. (Besch: no)

On motion adjournment was taken until July 7, 2009.

Attest: \_\_\_\_\_  
Amber Garman  
Kossuth County Auditor

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Jack Plathe, Chairman  
Kossuth County Board of Supervisors