

**BOARD PROCEEDINGS**  
**July 1, 2011**  
**REGULAR JULY SESSION**

The Board of Supervisors met pursuant to adjournment. Present were: Jack Plathe, Vice Chairman, Don Besch, Eugene Elsbecker, and Pam Wymore. Absent: Don McGregor.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve the agenda. Motion carried.

Motion by Elsbecker and 2<sup>nd</sup> by Wymore to approve the minutes of the previous meeting as read. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Elsbecker to adopt Resolution #07-01-11-01 which makes appropriations for each of the different officers and departments for the FY beginning July 1, 2011 in accordance with Section 331.434 sub section 6 Code of Iowa at 100% of the total budget. Motion carried.

**RESOLUTION**  
**07-01-11-01**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the FY beginning July 1, 2011 in accordance with Section 331.434 sub section 6 Code of Iowa at 100% of the total budget.

BE IT RESOLVED by the Board of Supervisors of Kossuth County, Iowa as follows:

Section 1: The amounts itemized by department and by fund on the following schedule are hereby appropriated for the resources of each fund so itemized, to the department listed in the first column on the same line of the following schedule.

**2011/2012 Budget Expense Totals by Department**

01	Supervisors	425,030
02	Auditor	318,355
03	Treasurer	581,845
04	Attorney	361,536
05	Sheriff	2,188,940
07	Recorder	279,038
08	Custodian	125,617
11	Election Expense	126,500
20	Engineer	7,831,800
21	Veteran Affairs	72,875
22	Conservation	526,009
24	Weed Eradication	5,160
25	Human Services	7,800
28	Medical Examiner	30,000
31	District Court	66,370
33	Libraries	189,721
34	Historical Society	1,000
36	Ambulance Services	126,100
39	Relief for the Poor	67,644
40	Sanitarian/Zoning	91,987
41	Fair/4-H	30,000
48	Miscellaneous	51,464
51	Courthouse	564,000
52	Data Processing	221,885
60	Mental Health	2,157,500
66	Annex	13,100

73	Safety Coordinator	3,884
75	Nature Center Operations	120,329
76	Sheriff Special Funds	6,800
99	Non Departmental	3,225,765
<b>Final Totals</b>		<b>19,818,054</b>

**2011-2012 Budget Expense by Fund**

01	General Basic	5,384,550
02	General Supplemental	1,393,556
10	Mental Health	2,110,600
11	Rural Basic	2,906,829
15,16,17	Sheriff Special Funds	6,800
18	Attorney Collection Fund	4,000
20	Secondary Road	7,831,800
23	Reap	30,000
24	Records Management	4,000
80	Conservation Reserve	50,000
801	Waters Edge Nature Center	95,919
<b>Final Totals</b>		<b>19,818,054</b>

Section 2: Subject to the provision of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department listed to make expenditures or incur obligations from itemized fund, effective July 1, 2011.

Section 3: In accordance with section 331.437 Code of Iowa, no department shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4: If at any time during the FY 11-12 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the board and recommend appropriate corrective action.

Section 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable department and officer Quarterly, or sooner as needed during the 11-12 Fiscal Budget Year.

Section 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2012.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 1, 2011.

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Don McGregor, Chairman  
Kossuth County Board of Supervisors

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Amber Garman, Kossuth County Auditor

Motion by Wymore and 2<sup>nd</sup> by Besch to adopt Resolution #07-01-11-02 which authorizes the Kossuth County Auditor to draw warrants for the amount of payrolls for labor furnished in the day labor system. Motion carried.

**RESOLUTION**  
**07-01-11-02**

As PER Section 309.61 of the Code of Iowa:

BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of work. Said bills shall be passed on by the Board of Supervisors at the first meeting following said payment.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this Resolution adopted on July 1, 2011.

ATTEST:

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Don McGregor, Chairman  
Kossuth County Board of Supervisors

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Amber Garman, Kossuth County Auditor

Motion by Besch and 2<sup>nd</sup> by Plathe to adopt Resolution #07-01-11-03 which authorizes the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 11-12 FY. Motion carried.

**RESOLUTION**  
**07-01-11-03**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 11-12 fiscal budget year, and

WHEREAS, said transfers must be in accordance with section 331.429, Code of Iowa, as follows:

- Section 1: The total maximum transfer from the General Basic fund to the Secondary Road Fund for fiscal year beginning July 1, 2011 shall not exceed the sum \$181,952 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the Fiscal year beginning July 1, 2011 shall not exceed the sum of \$2,086,948.
- Section 2: Within 3-10 days of being notified of the apportionment of current property taxed, state replacements against levied property taxed, mobile home taxes, military service tax credit replacements, or to the General Basic or Rural Services Basic Funds, the Auditor shall order a transfer From said fund to the Secondary Road.
- Section 3: The amount of the transfer required by Section 2 shall be equal to the Apportionment made under Section 2 to the General Basic or Rural Services Basic fund, respectively, multiplied by the ratio of said funds Total maximum transfer to the Secondary Road Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit

replacements.

- Section 4: Notwithstanding the provisions of sections 2 and 3 of this resolution, to The Secondary Road Fund shall not exceed the amounts specified in Section 1.
- Section 5: Notwithstanding the provisions of sections 2 and 3 of this resolution, the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6: The Auditor is directed to correct her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 1, 2011.

ATTEST:

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Don McGregor, Chairman  
Kossuth County Board of Supervisors

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Amber Garman, Kossuth County Auditor

Motion by Besch and 2<sup>nd</sup> by Elsbecker to accept the state appropriation of funding for Homestead at 63%, Elderly and Disabled at 100% and Military Service at 100%. Motion carried.

Motion by Elsbecker and 2<sup>nd</sup> by Wymore to approve the appointments and salaries in all departments for the FY 11-12. Motion carried.

**SUPERVISORS:**

Jack Plathe	Supervisor District #2	27001.77
Don Besch	Supervisor District #1	27001.77
Eugene Elsbecker	Supervisor District #5	27001.77
Don McGregor	Supervisor District #4	27001.77
Pam Wymore	Supervisor District #3	27001.77

**AUDITOR:**

Amber Garman	Auditor	46511.82
Jayne Kriepps	Assistant Auditor	41124.88
Norma Ruhnke	Drainage	41033.88
Deborah Baas	Financial Secretary	40846.33
Jessica Waltman	Payroll/Election Secretary	27000.00
Kassandra Keeney	GIS Coordinator/Tech	43286.00

**ASSESSOR:**

Judy Samp	Assessor	59809.00
Chris Lawson	Deputy Assessor	47847.00
Gretchen McGahuey	Clerk	35450.00
Nancy Dixon Knecht	Clerk	27000.00

**TREASURER:**

Nicholas Rahm	Treasurer	46511.82
Marlys Jennings	Deputy/Auto Department	38228.23
Janis Eischeid	Clerk #1/Auto Department	35898.87
Margaret Lichter	Clerk #2/Auto Department	35807.87
Lisa Hefty	Clerk #3/Auto Department	28512.34
Sharon Waller	Deputy/Tax Department	39535.05

Connie Ludwig	Clerk #1/Tax Department	35704.92
	Safety Coordinator	1800.00
Kathy Meyer	Clerk #2/Tax Department	28512.34
Shara Long	Clerk #1/Drivers License Dept.	34753.77
Jill Boisjolie	Clerk #2/Drivers License Dept.	34510.20

**VETERAN AFFAIRS:**

Jim Grandgenett	Director	17.10 per hour
Larry Scobba	Service Officer	500.00 per month
Vicki Briggs	Service Officer	14.00 per hour
Chuck Klein	Driver	9.00 per hour
Phyllis Simons	Driver	9.00 per hour
Phil Bormann	Commissioner	37.50 per meeting
Tom Johnson	Commissioner	37.50 per meeting
Don Jorgenson	Commissioner	37.50 per meeting

**CUSTODIANS:**

Randy Pierson	Custodian	17.20 per hour
Jim Grandgenett	Custodian	17.10 per hour

**SHERIFF:**

Steve Kollasch	Sheriff	59953.96
Paul Gronbach	Chief Deputy	43804.80
Dwayne Eden	Deputy	43492.80
Chuck Robinson	Deputy	43492.80
Roger Fisher	Deputy	43804.80
Steve Smith	Deputy	44012.80
Mike Sankey	Deputy	43908.80
Nick Larson	Deputy	43804.80
Mark McGregor	Deputy	43383.86
Tammy Eden	Civil Manager	37785.07
Ron Reefer	Custodian	17.20 Per Hour
Keara Omdahl	Office Secretary	13.89 Per Hour
Lori Winkel	Office Manager	15.45 Per Hour
Randy Sewick	Jail Administrator	20.96 Per Hour
Keith Myers	Part-Time Deputy	20.22 Per Hour
Jeff Gilmore	Part-Time Deputy	20.22 Per Hour
Dawn Heiderscheidt	Chief Jailer	16.48 Per Hour
Dean Simpson	Jailer	13.92 Per Hour
Greg Elbert	Jailer	13.87 Per Hour
Linda McBride	Jailer	13.87 Per Hour
Carol Olson	Jailer	13.87 Per Hour
Pamela Polley	Jailer	13.87 Per Hour
Elaine Davis	Jailer	13.87 Per Hour
Seth Mueller	Jailer	13.87 Per Hour
Angela Zwiefel	Jailer	13.87 Per Hour
Jeannetta Helmers	Jailer	13.82 Per Hour
Jordan Weichert	Jailer	12.91 Per Hour

**RECORDER:**

Karen Benschoter	Recorder	46511.82
Rosemary Bormann	Deputy	39635.05
	Wellness Coordinator	1200.00
Kim Doughan	Deputy	39548.32
Autumn Zwiefel	Clerk	37578.34

**SANITARIAN:**

Jack Bradley	Sanitarian	42309.00
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**WEED COMMISSIONER:**

Jack Bradley	Weed Commissioner	3750.00
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**ZONING ADMINISTRATOR:**

Jack Bradley	Zoning Administrator	5151.00
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**COMMUNITY SERVICE:**

Dale Briggs	Director	9.50 Per Hour
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**CONSERVATION:**

Kendall Stumme	Director	49480.00
Mike Smidt	Operation Supervisor	40140.00
Ryan Schmidt	Maintenance Technician	37080.00
Billie Willie	Naturalist	37665.00
Nancy Gourley	Office Manager	37095.00
Julie Fosado	Assistant Naturalist	13.50 Per Hour
Bruce Heetland	Summer Technician	12.50 Per Hour

**CIVIL DEFENSE/E911:**

Jim Kelley	Civil Defense	15.05 Per Hour
Jim Kelley	E911	9000.00

**CENTRAL POINT COORDINATOR:**

Dona Nielsen	CPC/General Assistance	63328.85
Mary Hauptmann	Case Manager	38943.71
Nicolle Marlow	Case Manager	38852.71
Heather Curtis		42065.69

**ATTORNEY:**

Todd M. Holmes	County Attorney	72500.00
Stephanie M. Nielsen	Assistant County Attorney	57481.00
Cinnamon Mawdsley	Victim/Witness Coordinator	32997.69
Deb Hansen	Support Staff Personnel	37869.88
Mary Mitchell	Support Staff Personnel	37687.88

**ENGINEER:**

Doug Miller PE & LS	Engineer	101000.00
Doug Crouch PE & LS	Assistant Engineer	71875.00
Adam Miller EI	Assistant Engineer	52000.00
Larry Kollasch	Assistant to Engineer	51250.00
Trish Casey	Office Manager	42100.00
Rick Post	Technician	17.53 Per Hour
Mel Carlson	Head Mechanic	20.45 Per Hour
Gary Ernst	Secondary Road Foreman	20.45 Per Hour
Jerry Nerem	Secondary Road Foreman	20.40 Per Hour
Jerry Baade	Equipment Operator	17.58 Per Hour
Darrell Nyman	Mechanic	18.67 Per Hour
Mark Blocker	Mechanic	18.47 Per Hour
Ryan Schmidt	Mechanic	18.37 Per Hour
Vern Ryen	Equipment Operator	17.28 Per Hour
Steve Ditsworth	Equipment Operator	17.48 Per Hour
Gary Goetz	Equipment Operator	17.58 Per Hour
Glenn Gearhart	Equipment Operator	17.48 Per Hour
Jerrie Griggs	Equipment Operator	17.38 Per Hour
Paul Grein	Equipment Operator	17.33 Per Hour
Dale Eischen	Equipment Operator	17.48 Per Hour
Dennis Engelbarts	Equipment Operator	17.38 Per Hour
Ron Engelbarts	Equipment Operator	17.33 Per Hour
Marlyn Helmers	Equipment Operator	17.33 Per Hour
Dennis Higgins	Equipment Operator	17.43 Per Hour
Jim Smith	Equipment Operator	17.33 Per Hour
Dale Kollasch	Equipment Operator	17.53 Per Hour
Pete McGuire	Equipment Operator	17.53 Per Hour
Todd Runge	Equipment Operator	17.43 Per Hour
Roger Struecker	Equipment Operator	17.58 Per Hour

Dennis Wilberg	Equipment Operator	17.58 Per Hour
Scott Ziesman	Equipment Operator	17.43 Per Hour
Matt Schleuger	Equipment Operator	17.43 Per Hour
Mike Phelps	Equipment Operator	17.43 Per Hour
Bill Merron	Assistant Foreman	17.70 Per Hour
Fay Preston	Equipment Operator	17.33 Per Hour
Larry Samp	Assistant Foreman	17.80 Per Hour
Alex Langel	Equipment Operator	17.28 Per Hour
Brian Blair	Equipment Operator	17.28 Per Hour
Scott Frideres	Equipment Operator	17.11 Per Hour
Darin Meyer	Equipment Operator	17.11 Per Hour
Jerry Johnson	Equipment Operator	17.28 Per Hour
Lyle Karels	Transfer Station	20.50 Per Hour
Larry Haase	Transfer Station	17.75 Per Hour

Motion by Elsbecker and 2<sup>nd</sup> by Besch to appoint Doug Miller as Computer Network Administrator. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Elsbecker to appoint Connie Ludwig as Safety Coordinator with a salary of \$150 per month. Motion carried 3 - 1 Besch: No

Motion by Elsbecker and 2<sup>nd</sup> by Wymore to appoint KCEDC to administer the duties of the Recording Secretary of the Kossuth County Enterprise Zone Commission with a salary of \$1800 per year. Motion carried 3 – 1 Besch: No

Motion by Plathe and 2<sup>nd</sup> by Besch to approve the Fireworks Permit on file in the Kossuth County Auditor's Office for Kurtis Bollinger. Motion carried.

Motion by Elsbecker and 2<sup>nd</sup> by Besch to approve the claims which includes one handwritten claim payable to the City of Algona for \$9178.21. Motion carried.

**Drainage Claims:**

Erpelding Excavating Ent.	Drain 9	135.00
Erpelding Excavating Ent.	Drain 51	272.50
Jacobson Westergard	Drain 60	1771.50
Thompson Farm Drainage	Drain 60 Sub 3	200.00
Reutzel Excavating Inc.	Drain 65	575.00
Erpelding Excavating Ent.	Drain 93	2111.25
Reutzel Excavating Inc.	Drain 108	1650.30
Thompson Farm Drainage	Drain 148	250.00
Anderson Tiling	Drain EK #4 Ours	1015.00
Schutjer Brothers	Drain Hk 2-36 Ours	1500.00
Algona Publishing	Drain Hk 2-36 Ours	100.12
Hancock County Secondary Road	Drain Hk 2-36 Ours	411.60
Hudson Law Firm	Drain Wk 3-11	52.50
McClure Engineering	Drain Tri #84 Ours	11042.40
Reutzel Excavating Inc.	Drain Tri #84 Ours	137277.00

**Claims:**

ADF Systems	Supplies	42.94
Algona Glass Co.	Supplies	155.00
Algona Marine & Sport	Supplies	3227.00
Algona Municipal Utilities	Services	64.95
Algona Municipal Utilities	Services	283.91
Algona Municipal Utilities	Services	311.49
American Glass Company	Supplies	515.50
AP Air Inc.	Supplies	1054.54
Arnold Motor Supply	Repairs	502.75
Asmus Farm Supply	Supplies	75.00

B & W Control Specialists	Supplies	81.25
Barnes Group Inc.	Supplies	572.26
Bomgaars	Supplies	306.07
Lennon Brandt	Expenses	1390.48
Business Systems Inc.	Maint.	44.21
CDW Government Inc.	Supplies	31.24
CDW Government Inc.	Supplies	63.83
Certified Laboratories	Supplies	365.56
Cintas First Aid & Safety	Supplies	198.23
City of Fenton	Services	26.00
City of Lakota	Services	122.25
City of Ledyard	Services	75.00
City of LuVerne	Services	78.15
City of Titonka	Services	50.25
City of Wesley	Services	40.00
City of West Bend	Services	157.65
Cook's Scrap Iron	Supplies	50.53
CRA Payment Center	Supplies	363.02
Electronic Engineering Co.	Services	10.00
Electronic Specialties	Supplies	71.10
Marvin Erpelding	Expenses	250.00
Farm Plan	Supplies	750.62
Force America Inc.	Supplies	105.05
Fort Dodge Asphalt	Supplies	21389.43
Ronald J. Frankl	Expenses	200.00
Galls	Supplies	318.13
General Traffic Controls, Inc.	Supplies	185.91
Don Goede	Supplies	322.95
Hallett Materials	Supplies	237.80
Hancock Concrete Products	Supplies	2196.80
Heartland Asphalt Inc.	Services	320183.16
Hilton Garden Inn	Lodging	94.08
Hiway Truck Equipment	Supplies	11195.00
Hutzells	Supplies	24.73
John Hyink	Services	765.00
IMWCA	Work Comp	24052.00
Iowa County Recorder's Assoc.	Registration	70.00
Iowa Drainage Dist. Assoc.	Dues	15450.00
Iowa Office Elements	Supplies	133.03
ISAC	Registration	60.00
Jacks Ok Tire Service	Repairs	15114.01
Johnson Plumbing & Heating	Services	133.15
Johnston Autostores	Parts	375.07
Kemna GM Center	Supplies	30.96
KRHC	Services	13.50
KCEDC	Allocation	63400.00
Kossuth Co Library Assoc.	Allocation	2000.00
Kuehl & Payer	Services	11962.50
Lakeside Hotel Casino	Lodging	132.16
Law Enforcement Systems Inc.	Supplies	100.00
Martin Marietta Aggregates	Supplies	695.70
Mid American Energy	Services	176.05
Mike Looft Tankwagon	Fuel	12118.04
Jerry Nerem	Expenses	14.33
North Iowa Lumber	Supplies	21.08
Northwest Communications	Services	52.50
Northwest Telephone	Services	41.62
Jack Plathe	Mileage	16.32



Qwest	Phone	95.20
Ronald Reefer	Reimbursement	163.43
RSM McGladrey	Server	13200.59
Ruhnke Brothers	Repairs	18.52
Schaeffer Mfg. Co	Supplies	703.80
Robert Shipman	Expenses	584.27
Sign Works Ink	Supplies	19.56
Solutions	Services	25080.00
Solutions	Services	1700.00
Streichers	Supplies	19.00
Wayne Taphorn	Expenses	160.00
The Water Connection	Supplies	48.00
Dave Tindall	Expenses	197.22
Duane Tindall	Expenses	1493.96
Ken Tindall	Expenses	197.22
Oscar Tindall Residuary Trust	Expenses	1077.33
United States Cellular	Services	109.62
United States Cellular	Services	47.84
Vogel Traffic	Services	57111.25
Whittemore Truck & Trailer	Parts	239.84
Windstream	Phone	125.17
Ziegler Inc.	Equipment	187434.20

Public Discussion and Committee Reports were held.

No action taken on Discussion/Decision Medical Examiner Rate – will be put on the agenda for Monday, July 11, 2011.

On motion adjournment was taken until July 5, 2011.

Attest:

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Amber Garman  
Kossuth County Auditor

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Jack Plathe, Vice Chairman  
Kossuth County Board of Supervisors