

**BOARD PROCEEDINGS**  
**July 3, 2012**  
**REGULAR JULY SESSION**

The Board of Supervisors met pursuant to adjournment. Present were: Don McGregor, Chairman, Don Besch, Eugene Elsbecker, Jack Plathe and Pam Wymore.

Public Discussion was held.

Motion by Elsbecker and 2<sup>nd</sup> by Besch to approve the agenda and the minutes of the previous meeting dated June 26, 2012. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by McGregor to adopt Resolution #07-03-12-01 which makes appropriations for each of the different officers and departments for the FY beginning July 1, 2012 in accordance with Section 331.434 sub section 6 Code of Iowa at 100% of the total budget. Motion carried.

**RESOLUTION**  
**07-01-12-01**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the FY beginning July 1, 2012 in accordance with Section 331.434 sub section 6 Code of Iowa at 100% of the total budget.

BE IT RESOLVED by the Board of Supervisors of Kossuth County, Iowa as follows:

Section 1: The amounts itemized by department and by fund on the following schedule are hereby appropriated for the resources of each fund so itemized, to the department listed in the first column on the same line of the following schedule.

**2012/2013 Budget Expense Totals by Department**

01	Supervisors	430,396
02	Auditor	342,860
03	Treasurer	594,755
04	Attorney	360,359
05	Sheriff	2,192,287
07	Recorder	286,443
08	Custodian	126,931
11	Election Expense	139,500
20	Engineer	7,925,500
21	Veteran Affairs	114,115
22	Conservation	523,824
24	Weed Eradication	6,163
25	Human Services	9,400
28	Medical Examiner	30,000
31	District Court	66,370
33	Libraries	194,270
34	Historical Society	3,500
36	Ambulance Services	119,600
39	Relief for the Poor	70,073
40	Sanitarian/Zoning	94,386
41	Fair/4-H	32,000
48	Miscellaneous	56,079
51	Courthouse	586,000
52	Data Processing	204,738
60	Mental Health	2,304,191
66	Annex	17,500
73	Safety Coordinator	3,895
75	Nature Center Operations	24,240
76	Sheriff Special Funds	6,800
99	Non Departmental	3,066,909

**Final Totals 19,933,084**

**2012-2013 Budget Expense by Fund**

01	General Basic	5,115,750
02	General Supplemental	1,483,369
10	Mental Health	2,257,291
11	Rural Basic	2,928,922
20	Secondary Road	7,925,500
17,23,24	Other (Drug Forfeiture Acct, Reap, Records Management)	30,000

**Final Totals 19,818,054**

Section 2: Subject to the provision of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department listed to make expenditures or incur obligations from itemized fund, effective July 1, 2012.

Section 3: In accordance with section 331.437 Code of Iowa, no department shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4: If at any time during the FY 12-13 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the board and recommend appropriate corrective action.

Section 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable department and officer Quarterly, or sooner as needed during the 12-13 Fiscal Budget Year.

Section 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2013.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 1, 2012.

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Don McGregor, Chairman

ATTEST: Kossuth County Board of Supervisors

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Amber Garman, Kossuth County Auditor

Motion by Besch and 2<sup>nd</sup> by Wymore to approve the claims which includes handwritten claims payable to the City of Algona for \$22,083.12 for the County Share of LEC expenses and to the City of Algona for \$8014.00 for the County Share of the paramedic. Motion carried.

AMU	Phone	1127.83	6
American Glass Co	Repairs	618.53	1
AU Life Ins	Ins.	62.40	1
S Anderson	Expenses	86.60	1
Arnold Motor Supply	Parts	904.41	2
Fidelity Sec Lif Ins	Ins	27.56	1
Barnes Group	Supplies	1188.67	1

K Benschoter	Exp	133.20	1
Bomgaars	Supplies	716.41	2
Brown Supply Co Inc	Supplies	135.90	1
Business Sys	Service	25.53	1
Cellular Dim.	Supplies	29.99	1
Centurylink	Phone	95.56	1
Certified Laboratories	Supplies	488.79	1
Cintas	Supplies	560.72	1
City of Algona	Code Red	4500.00	1
City of Fenton	Utilities	26.00	1
City of Titonka	Utilities	50.25	1
City of Wesley	Utilities	40.00	1
City of West Bend	Utilities	129.29	1
Clarion Distributing	Supplies	398.00	1
CRA Payment Center	Supplies	15.95	1
Dataline Associates	Supplies	818.02	1
Diamonds	Uniform	67.50	1
Electronic Engineering Co	Supplies	10.00	1
Fareway	Supplies	232.47	1
Farmers Cooperative Elevator	Fuel	184.01	1
Gales Law Firm	Services	82.50	1
Don Goede Snap-On Tools	Tools	389.00	1
H.T.C., Inc.	Supplies	149.75	1
Humboldt County REC	Repair	15.20	1
Hutzells	Supplies	7.78	1
I Wireless Payment Processing	Phone	81.27	1
IMWCA	Work Comp	31424.00	2
IA DARE Assoc.	Dues	50.00	1
Iowa Drainage Dist Assoc % TP	Dues	15450.00	1
IOS	Supplies	70.66	1
Jacks OK Tire Srv	Repairs	778.15	1
John Deere Financial	Repairs	512.42	1
Johnston Autostores	Repairs	374.28	1
KRHC	Service	13.00	1
KCEDC	Allocation	63400.00	1
KC Sheriff	Service	18.89	1
KC Treas	UPS	106.02	1
MD Product	Supplies	2445.15	1
Mail Serv	Postage	538.35	1
Mathy Construction Co.	Construction	278389.62	1
Merryman Bridge Cons Co	Construction	69998.40	1
Mid Am Energy	Utilities	142.36	1
Mid American Research	Supp	340.71	1
Mid-Iowa Sales Co.	Supplies	130.48	1
NIACOG	Allocation	19416.76	2
Stephanie M. Nielsen	Exp	86.79	1
North Iowa Lumber & Design	Supplies	564.03	2
North Kossuth Auto & Farm Supp	Repairs	265.19	1
NW Tel	Phone	41.13	1
Office Max	Supplies	395.68	1
Pitney Bowes	Services	403.80	1
Jack Plathe	Exp	135.42	1
Purchase Power Pitney Bowes	Services	323.97	1
Reserve Account	Services	2050.00	1
L Reynolds	Rent	175.00	1
RMS Road Machinery & Supplies	Repairs	340.00	1
Ruhnke Bros	Service	284.31	2
Scott Telecommunications	Maint	1023.12	1
Sign Works Ink	Supplies	33.50	1
Solutions	Agreement	25980.00	2
St. Lukes Res.	Service	37.00	1
Sup Lamp	Supplies	706.77	1
Water Conn	Service	24.00	1

Tom Eischen Sales Inc.	Supplies	143.65	2
Tool Doktor	Supplies	116.75	1
U S Postmaster	Stamps	4400.00	1
US Cellular	Service	580.86	4
Western Iowa Tourism Region	Allocation	500.00	1
Westman Freightliner	Repairs	40.47	1
IA Telecom	Phone	121.38	1
Pam Wymore	Exp	130.98	1
Youngs Office Products	Supplies	77.11	1
Ziegler Inc	Equipment	158703.45	1
Grand Total		694682.70	

**Drainage Claims**

Peter L Bormann	Drain 186	2760.00
James Hilbert	Drain 186	1380.00
Donna Mae Hilbert	Drain 186	1380.00
Holland Contracting Corp	Drain 133 Main Tile	600.00
Reutzel Excavating Inc	Drain TRI 84	205932.42
Hjelmeland Excavating	Drain 33	29078.60
Drain Totals		\$241131.02

Motion by Plathe and 2<sup>nd</sup> by Besch to adopt Resolution #07-03-12-02 which authorizes the Kossuth County Auditor to draw warrants for the amount of payrolls for labor furnished in the day labor system. Motion carried.

**RESOLUTION  
07-03-12-02**

As PER Section 309.61 of the Code of Iowa:

BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of work. Said bills shall be passed on by the Board of Supervisors at the first meeting following said payment.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this Resolution adopted on July 3, 2012.

ATTEST:

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Don McGregor, Chairman  
Kossuth County Board of Supervisors

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Amber Garman, Kossuth County Auditor

Motion by Elsbecker and 2<sup>nd</sup> by Wymore to adopt Resolution #07-03-12-03 which authorizes the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 12-13 FY. Motion carried.

**RESOLUTION  
07-03-12-03**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 12-13 fiscal budget year, and

WHEREAS, said transfers must be in accordance with section 331.429, Code of Iowa, as follows:

Section 1: The total maximum transfer from the General Basic fund to the Secondary Road Fund for fiscal year beginning July 1, 2012 shall not exceed the sum \$192,252 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the Fiscal year beginning July 1, 2012 shall not exceed the sum of \$2,103,489.

- Section 2: Within 3-10 days of being notified of the apportionment of current property taxed, state replacements against levied property taxed, mobile home taxes, military service tax credit replacements, or to the General Basic or Rural Services Basic Funds, the Auditor shall order a transfer From said fund to the Secondary Road.
- Section 3: The amount of the transfer required by Section 2 shall be equal to the Apportionment made under Section 2 to the General Basic or Rural Services Basic fund, respectively, multiplied by the ratio of said funds Total maximum transfer to the Secondary Road Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.
- Section 4: Notwithstanding the provisions of sections 2 and 3 of this resolution, to The Secondary Road Fund shall not exceed the amounts specified in Section 1.
- Section 5: Notwithstanding the provisions of sections 2 and 3 of this resolution, the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6: The Auditor is directed to correct her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 3, 2012.

ATTEST: \_\_\_\_\_  
Don McGregor, Chairman  
Kossuth County Board of Supervisors

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Amber Garman, Kossuth County Auditor

Motion by Besch and 2<sup>nd</sup> by Plathe to accept the state appropriation of funding for Homestead at 78%, Elderly and Disabled at 100% and Military Service at 100%. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Elsbecker to approve the appointments and salaries in all departments for the FY 12-13. Motion carried 4 to 1 Besch: NO

Motion by Elsbecker and 2<sup>nd</sup> by Plathe to appoint Mark Tacheny as Computer Network Administrator. Motion carried 4 to 1 Besch: NO

Motion by Wymore and 2<sup>nd</sup> by Plathe to appoint Connie Ludwig as Safety Coordinator with a salary of \$150 per month. Motion carried.

Motion by Elsbecker and 2<sup>nd</sup> by Wymore to appoint KCEDC to administer the duties of the Recording Secretary of the Kossuth County Enterprise Zone Commission with a salary of \$1800 per year. The payments will be the first half which is \$900 in July and the 2<sup>nd</sup> half which is \$900 in January. Motion carried 4 to 1 Besch: NO

Motion by Plathe and 2<sup>nd</sup> by Wymore to approve the rate of pay for the medical examiner at \$250.00 per call beginning July 1, 2012 through June 30, 2013. Motion carried.

Motion by Elsbecker and 2<sup>nd</sup> by McGregor to approve the Fireworks Permits on file in the Kossuth County Auditor's Office for Ron Baade for July 22-29<sup>th</sup>, 2012 and for John Ternes for July 13<sup>th</sup>-15<sup>th</sup>, 2012. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Besch to approve applications for exemption from buffer strip ban in drainage district facilities on file in the Kossuth County Auditor's Office. Motion carried.

Discussion with Kossuth County Engineer was followed by Drainage.

Motion by Wymore and 2<sup>nd</sup> by Besch to approve the Proclamation for Project Hope Week of July 8<sup>th</sup>-14<sup>th</sup>, 2012 and to allow the Kossuth County Interns to place a box in the break room for donations. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Wymore to approve the Kossuth County Public Health Preparedness Plan. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Besch to approve the Community Health Services Agreement. Motion carried.

On motion adjournment was taken until July 10, 2012.

Attest:

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Amber Garman  
Kossuth County Auditor

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Don McGregor, Chairman  
Kossuth County Board of Supervisors