

**BOARD PROCEEDINGS**  
**July 2, 2019**  
**REGULAR JULY SESSION**

The Board of Supervisors met pursuant to adjournment. Present were: Jack Plathe, Chairman, Galen Casey, Donnie Loss, Roger Tjarks and Kyle Stecker.

Public discussion was held.

Motion by Tjarks and 2<sup>nd</sup> by Stecker to approve the agenda, the minutes of the previous meeting dated June 25, 2019, the claims and the handwritten claim payable to North Iowa Lumber in the amount of \$3,286.56.

Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Advanced Drainage	Supp	352.52	1
AMU	Srvs	1226.95	8
Algona Plumb & Htg	Srvs	170.60	1
American Glass Co	Supp	130.00	1
AU Life Ins	Ins.	85.00	1
AT & T	Phone	43.05	1
Fidelity Sec Lif Ins	Ins	122.68	1
B & W Control Spec	Supp	290.78	1
Blacktop Srvs Co	Srvs	68850.30	1
BMC Aggregates	Rock	1393.39	1
Bomgaars	Supp	874.96	3
Calhoun-Burns & Associates, In	Engineer	11238.50	1
Centurylink	Phone	101.72	1
Cintas	Supplies	171.15	1
City of Fenton	Utilities	88.33	1
City of LuVerne	Exp	90.00	1
City of Wesley	Cons	53.95	1
City of West Bend	Utilities	198.32	1
Counsel Ofs & Doc	Supp	51.99	1
Counsel Ofs & Doc	Suppl	58.51	1
Custom Countertops	Srvs	654.00	1
DM Stamp Mfg	Supp	42.40	1
Erpelding Excav	Srvs	597.45	1
Fidlar Tech	Exp	379.23	1
Galls	Supp	219.98	1
GreatAmerica Financial Srvs	Srvs	150.08	2
Heartland Paper Co	Supp	288.32	1
D Heiderscheidt	Exp	95.57	1
D Heidner	Exp	87.14	2
G.W."Pete" Howe Sanitation Inc	Engineer	1562.50	1
HP Inc	Supp	95.00	1
Hy-Vee	Supp	84.87	2
IMWCA	Work Comp	16222.00	1
Inroads LLC	Engineer	1837.46	1
Insight Public Sector, Inc.	Supp	267.49	1
Interstate All Battery Ctr	Supp	259.80	1
IOS	Supp	166.36	2
Ia Drainage Dist Assoc	Reg	21887.50	1
IA Law Enforcement	Supp	200.00	1
IA One Call	Srvs	67.50	1
IA Prison Ind	Signs	3895.85	1
IA Transit	Supp	189.51	1
IP Pathways	Srvs	393.75	1
ISAC	Reg	210.00	2
ITsavvy LLC	Supp	1880.00	2
JCL Solutions	Supp	409.35	1
John Deere Financial	Parts	15.40	1
Johnston Autostores	Parts	4.85	1
Kemco Tires	Srvs	886.96	1
Kemna GM	Serv	19300.00	1
Kossuth County IT	Srvs	133.93	1
KC Treas	Srvs	63.38	2
S Long	Exp	13.00	1
Mail Serv	Supp	571.70	1
Martin Marietta Agg	Rock	9470.49	1

Merryman Bridge Cons	Cons	36319.50	1
Mid Am Energy	Srvs	481.36	2
Midland Power Coop	Utilities	398.00	1
A Miller	Exp	15.00	1
NIA Lumber&Design	Exp	15.99	1
North Iowa TelCom	Parts	21.80	1
NW Comm	Service	104.69	1
Oakcrest	Exp	805.00	1
D Olson	Exp	305.70	1
Peterson Contrctrs	Srvs	59502.22	1
Ricoh USA, Inc.	Maint	32.50	1
Roethler Elec.	Srvs	214.00	2
N Roethler	Exp	15.00	1
D Simpson	Exp	130.46	1
V Streit	Exp	82.60	1
Water Conn	Srvs	9.34	1
Z Thompson	Exp	15.00	1
United States Treasury	Fees	899.15	1
I Valvick	Exp	250.00	1
Wahltek	Radio Expense	2090.75	1
<b>Grand Total</b>		<b>269903.58</b>	

### Drainage Claims

Algona Publishing	Drain PAK 1	\$329.99
Anderson Tiling	Drain EK 4	\$600.00
Bolton & Menk	Drain PAK 1	\$2654.00
Bolton & Menk	Drain 18	\$3595.00
Bolton & Menk	Drain 84	\$10527.00
Bolton & Menk	Drain 96	\$2904.50
Bolton & Menk	Drain 126	\$3852.00
Brandt Farm Drainage	Drain 90 Lat 51	\$231.30
Brandt Farm Drainage	Drain 170	\$207.27
Rodney Smith	Drain 80 Lat 50	\$130.00
Erpelding Excavating	Drain HK 2	\$1812.50
Zachary Laubenthal	Drain 69 Lat 22A	\$538.00
Zachary Laubenthal	Drain 4 Lat 41X	\$3602.73
Zachary Laubenthal	Drain 4 Lat 41X	\$2344.95
Zachary Laubenthal	Drain EK 2	\$970.46
Zachary Laubenthal	Drain 4 Lat 43	\$1250.44
Zachary Laubenthal	Drain 161	\$1296.91
Zachary Laubenthal	Drain 72	\$3450.40
Zachary Laubenthal	Drain 4 Lat 63	\$1733.92
Zachary Laubenthal	Drain 133Lat 55	\$1231.46
McClure Engineering	Drain 4 Lat 2	\$191.25
McClure Engineering	Drain 4	\$6550.09
McClure Engineering	Drain 4 Lat 11 OD	\$2190.00
McClure Engineering	Drain 80 OD B	\$9137.50
McClure Engineering	Drain 60 Sub 1	\$516.33
Reutzel Excavating	Drain 84	\$194917.54
Reutzel Excavating	Drain 82	\$333.00
Reutzel Excavating	Drain 71	\$1879.00
Reutzel Excavating	Drain 80 Lat 55	\$686.00
Reutzel Excavating	Drain 82	\$858.00
Reutzel Excavating	Drain 90 Lat 23	\$1574.00
Reutzel Excavating	Drain 80 Lat 86	\$5255.00
Reutzel Excavating	Drain 90 Lat 118	\$4111.50
Reutzel Excavating	Drain 80 Lat 80	\$623.75
Reutzel Excavating	Drain 20 Lat 2H	\$820.00
Reutzel Excavating	Drain WK 68-136	\$620.00
Rolling Excavating	Drain 4 Lat 22	\$1000.00
Thompson Farm Drainage	Drain 4 Lat 51	\$6910.00
West Bend Journal	Drain PAK 1	\$122.63
Hudson Law Firm	Drain 60 Sub 1	\$27.50
<b>TOTAL</b>		<b>\$281585.92</b>

Motion by Tjarks and 2<sup>nd</sup> by Plathe to approve assignment of tax sale certificate #2010-10216 on Parcel #840-07-24-254-007 and certificate #2011-11213 on Parcel #840-07-24-254-008 to Laura Baumann for an amount of \$31.00 in addition to the assignment fee (\$10 per parcel) of \$20 for a total of \$51.00. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Motion by Casey and 2<sup>nd</sup> by Stecker to authorize the Chairman, Jack Plathe to sign the Solutions Licensed Support Agreement and Information Technology Services Agreement Statement of Work for FY 19-20 and to have Kossuth County Network Administrator forward signed copies of these agreements to Solutions. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Motion by Loss and 2<sup>nd</sup> by Tjarks to adopt Resolution #07-02-19-01 which authorizes the Kossuth County Auditor to draw warrants for the amount of payrolls for labor furnished in the day labor system. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

**RESOLUTION  
07-02-19-01**

As PER Section 309.61 of the Code of Iowa:

BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of work. Said bills shall be passed on by the Board of Supervisors at the first meeting following said payment.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this Resolution adopted on July 02, 2019.

ATTEST:

\_\_\_\_\_  
Jack Plathe, Chairman  
Kossuth County Board of Supervisors

\_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Stecker and 2<sup>nd</sup> by Casey to adopt Resolution #07-02-19-02 which authorizes the Auditor to periodically transfer sums from the General Basic Rural Services Basic Funds to the Secondary Road Fund during the 19-20 FY. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

**RESOLUTION  
07-02-19-02**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 19-20 fiscal budget year, and

WHEREAS, said transfers must be in accordance with section 331.429, Code of Iowa, as follows:

Section 1: The total maximum transfer from the General Basic fund to the Secondary Road Fund for fiscal year beginning July 1, 2019 shall not exceed the sum \$249,632 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the Fiscal year beginning July 1, 2019 shall not exceed the sum of \$2,016,081.

Section 2: Within 3-10 days of being notified of the apportionment of current property taxes, state replacements against levied property taxed, mobile home taxes, military service tax credit replacements, or to the General

Basic or Rural Services Basic Funds, the Auditor shall order a transfer From said fund to the Secondary Road.

- Section 3: The amount of the transfer required by Section 2 shall be equal to the Apportionment made under Section 2 to the General Basic or Rural Services Basic fund, respectively, multiplied by the ratio of said funds Total maximum transfer to the Secondary Road Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.
- Section 4: Notwithstanding the provisions of sections 2 and 3 of this resolution, to The Secondary Road Fund shall not exceed the amounts specified in Section 1.
- Section 5: Notwithstanding the provisions of sections 2 and 3 of this resolution, the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6: The Auditor is directed to correct her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 02, 2019.

ATTEST: \_\_\_\_\_  
Jack Plathe, Chairman  
Kossuth County Board of Supervisors

\_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Stecker and 2<sup>nd</sup> by Loss to approve the appointments and salaries in all departments for the FY 19-20. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

**FY 2019-2020**

**SUPERVISORS:**

Galen Casey	Supervisor District #1	36195.84
Jack Plathe	Supervisor District #2	36195.84
Donnie Loss	Supervisor District #3	36195.84
Kyle Stecker	Supervisor District #4	36195.84
Roger Tjarks	Supervisor District #5	36195.84

**AUDITOR:**

Amber Garman	Auditor	68303.16
Luke Snyder	GIS	57832.44
Marg Mergen	Clerk/Support Staff #1	39850.98
Christy Skilling	Deputy Auditor/Elections	41019.82
Melissa Arndorfer	Deputy Auditor/Elections	40997.08
Trisha Naimi	Clerk/Support Staff #2	29452.53
Stacy Thompson	Human Resource Clerk	47277.00
Ron Reefer	Custodian	22.17 per hour
June Pfeffer	Custodian	19.88 per hour
Will Struecker	Custodian	18.50 per hour

**ASSESSOR:**

Judy Samp	Assessor	77611.56
Chris Lawson	Deputy Assessor	62089.32
Nancy Dixon Knecht	Clerk	42000.00

Brandon Ostwald	Clerk	33250.08
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**TREASURER:**

Nicholas Rahm	Treasurer	66012.36
Sharon Waller	Deputy/Tax Department	56110.56
Connie Ludwig	Clerk #1/Tax Department	46041.46
Kathy Meyer	Clerk #2/Tax Department	44752.68
Marlys Jennings	Deputy/Auto Department	53173.92
Diana Ostwald	Clerk #1/Auto Department	41618.46
Nadel Vipond	Clerk #2/Auto Department	32316.66
Shaunya Smith	Clerk #3/Auto Department	30730.00
Shara Long	Clerk #1/Driver's License Dept.	45958.08
Vivian Streit	Clerk #2/Driver's License Dept.	47138.98

**VETERAN AFFAIRS:**

Daniel D. Green	Director	39330.00
James E. Grandgenett	Other Help	18.00 per hour
James E. Grandgenett	Driver	11.00 per hour
John Hyink	Driver	11.00 per hour
Marlene Nyman	Commissioner	37.50 per meeting
Tom Johnson	Commissioner	37.50 per meeting
Kim Groesbeck	Commissioner	37.50 per meeting

**SHERIFF:**

Steve Kollasch	Sheriff	85287.60
Nick Larson	Chief Deputy	72494.52
Chuck Robinson	Sergeant	66524.40
Tammy Eden	Civil Manager	46951.54
Lori Winkel	Office Manager	46269.10
Keara Omdahl	Office Secretary	45958.08
Elaine Davis	Jail Administrator	54139.80
Mike Sankey	Deputy	54537.64
Roger Fisher	Deputy	54537.64
Mark McGregor	Deputy	54017.64
Jacob Radmaker	Deputy	54017.64
Keith Briggs	Deputy	53913.64
Brian Runnenberg	Deputy	53913.64
Will Summers	Deputy	49748.46
Dawn Heiderscheidt	Shift Leader	19.91 Per Hour
Pamela Polley	Shift Leader	19.91 Per Hour
Dean Simpson	Jailer	16.80 Per Hour
Greg Elbert	Jailer	16.75 Per Hour
Linda Studer	Jailer	16.75 Per Hour
Randy Sewick	Jailer	16.75 Per Hour
Seth Muller	Jailer	16.75 Per Hour
Angela Zwiefel	Jailer	16.75 Per Hour
Jennetta Helmers	Jailer	16.70 Per Hour
Jordan Weichert	Jailer	16.65 Per Hour
Marcia Baade	Jailer	16.65 Per Hour
Jeff Harms	Jailer	16.60 Per Hour

**RECORDER:**

Karen Benschoter	Recorder	65518.56
Kim Doughan	Deputy	55690.80
Autumn Zwiefel	Clerk	45867.00
Kristi Frambach	Clerk	37829.73

**ENVIRONMENTAL HEALTH:**

Blaine Struthers	Director	43074.60
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**WEED COMMISSIONER:**

Blaine Struthers	Weed Commissioner	3151.80
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**COMMUNITY SERVICE:**

Dale Briggs	Director	12.50 Per Hour
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**CONSERVATION:**

Kendall Stumme	Director	62679.96
Mike Smidt	Operation Supervisor	51836.40
Ryan Schmidt	Maintenance Technician	46971.96
Billie Wille	Naturalist	47712.12
Kristyn Thul	Office Manager	40125.00
Julie Fosado	Assistant Naturalist	17.61 Per Hour
Bruce Heetland	Summer Technician	16.35 Per Hour
	Naturalist Intern	10.00 Per Hour

**CIVIL DEFENSE/E911:**

David Penton	Civil Defense	36185.02
David Penton	E911	<u>15507.90</u>
		51692.92

**CENTRAL POINT COORDINATOR:**

Dona Nielsen	CPC/General Assistance	79124.64
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**ATTORNEY:**

Todd M. Holmes	County Attorney	95646.36
Stephanie M. Miller	Assistant County Attorney	77473.56
Cinnamon Mawdsley	Victim/Witness Coordinator	40918.90
Deb Mueller	Support Staff Personnel	47047.56
Jacquelyn Richardson	Support Staff Personnel	30537.50

**ENGINEER:**

Doug Miller PE & LS	Engineer	124000.00
Doug Crouch PE & LS	Assistant Engineer	100000.00
Adam Miller PE	Assistant Engineer	76500.00
Zac Thompson EI	Assistant Engineer	67500.00
Nick Roethler	Inspector	50250.00
Lisa Hefty	Office Manager	45000.00

Scott Ziesman	Secondary Road Foreman	25.45 Per Hour
Bill Merron	Secondary Road Foreman	25.45 Per Hour
Alex Langel	Assistant Foreman	21.53 Per Hour
Brian Blair	Assistant Foreman	21.48 Per Hour
Jerry Baade	Equipment Operator III	21.41 Per Hour
Mark Behr	Equipment Operator I	21.11 Per Hour
Dennis Engelbarts	Equipment Operator III	21.26Per Hour
Ronald Engelbarts	Equipment Operator III	21.26 Per Hour
Jeffrey Gambell	Equipment Operator III	21.16 Per Hour
Phil Goche	Equipment Operator I	21.11 Per Hour
Gary Goetz	Equipment Operator III	21.41 Per Hour
Paul Grein	Equipment Operator III	21.26 Per Hour
Dustin Hansen	Equipment Operator III	21.11 Per Hour
Dennis Higgins	Equipment Operator III	21.36 Per Hour
Cody Holmes	Equipment Operator III	21.11 Per Hour
Jerry Johnson	Equipment Operator III	21.21 Per Hour
Robert Kockler	Equipment Operator III	21.11 Per Hour
Dale Kollasch	Equipment Operator III	21.41 Per Hour
David Loss	Equipment Operator III	21.11 Per Hour
William Menke	Equipment Operator III	21.16 Per Hour
Kasey Nerem	Equipment Operator III	21.16 Per Hour
Mike Phelps	Equipment Operator III	21.31 Per Hour
Fay Preston	Equipment Operator III	21.21 Per Hour
Dennis Rasmus	Equipment Operator III	21.16 Per Hour
Todd Runge	Equipment Operator III	21.36 Per Hour
Vern Ryen	Equipment Operator III	21.21 Per Hour
Matt Schleuger	Equipment Operator III	21.31 Per Hour
Jim Smith	Equipment Operator III	21.21 Per Hour
Lynn Stevens	Equipment Operator I	20.69 Per Hour

Ryan Wempen	Equipment Operator III	21.16 Per Hour
Mel Carlson	Head Mechanic	25.55 Per Hour
Mark Blocker	Mechanic III	22.59 Per Hour
Nicholas Hoch	Mechanic III	22.49 Per Hour
Jonathan Trunkhill	Probationary	19.74 Per Hour

**TRANSFER STATION**

Larry Haase	Manager	25.55 Per Hour
Gary Walker	Equipment Operator	21.16 Per Hour
Lyle Karels	Part Time	16.25 Per Hour

**IT Department**

Derek Olson	IT Director/Network Administrator	81042.96
Don Heidner	IT	18.50 Per Hour

**Election Department**

All Election Officials are paid \$10.50 per hour.

Motion by Plathe and 2<sup>nd</sup> by Tjarks that the Board of Supervisors of Kossuth County, Iowa, does hereby authorize and give its permission to Interstate Power & Light, Cedar Rapids, IA, to bore electric cable under the following roads within the Golden Plains Wind project:

Avenues: 200<sup>th</sup>, 210<sup>th</sup>, 220<sup>th</sup>, 230<sup>th</sup>, 240<sup>th</sup>

Streets: 410<sup>th</sup>, 420<sup>th</sup>, 425<sup>th</sup>, 440<sup>th</sup>, 450<sup>th</sup>, 460<sup>th</sup>, 470<sup>th</sup>, 490<sup>th</sup>, 500<sup>th</sup>.

Work will be in German, Lincoln, and Hebron Townships.

Permit number 07-28-2019 and plans issued for construction for this work are on file in the Kossuth County Engineer's Office.

Chairman Plathe called for a roll call vote: Casey, yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Discussion was held with Kossuth County Engineer/Kossuth County Zoning Administrator followed by Drainage.

Motion by Loss and 2<sup>nd</sup> by Casey to have the Supervisors handle their requests for drainage as follows:

Casey: 1 Requests and their #'s are: 118

Stecker: 3 Requests and their #'s are: 106, 116, 117

Tjarks: 6 Requests and their #'s are: 110, 111, 112, 113, 114, 115

Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Casey to approve the application for buffer strip ban in Drainage District Facilities. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Motion by Jensvold and 2<sup>nd</sup> by Tjarks to approve of Jacobsen Westergard proceeding with the Reclassification of DD WK 68-136. Motion carried.

Discussion was held in regards to Teleconference with Winnebago County Board of Supervisors Possible Action: How to proceed with cleaning of Joint Drain WK 68-136 Open Ditch into Minnesota.

Motion by Stecker and 2<sup>nd</sup> by Tjarks to approve the cash on hand as of June 30, 2019 for the Auditor \$0, Recorder \$200, Sheriff \$0 and Treasurer \$2168.78. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Stecker to accept the state appropriation of funding to be 100% for Homestead & Disabled Veterans Tax Credit, 100% Elderly and Disabled Tax Replacement Credit, 100% Military Service. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

The Board of Supervisors acknowledged the Prorated Funding for Agland at 19.59340969%, and Prorated Funding for Family Farm at 13.68377639%. Motion carried.

Motion by Stecker and 2<sup>nd</sup> by Loss to approve the following appointments for FY 19-20: Appoint Mark Davis, PA-C and Cameron Giddings, RN – County Medical Examiner/Death Investigators for Kossuth County and to appoint Dr. Alan Hjelle, MD; Dr. Mike Lampe, DO; Dr. Brent Owen, MD; Dr. Josiah Brinkley, MD; Dr. Rachel Venteicher, DO; Dr. Jennifer VonBank, PA-C, Greg Zaugg, PA-C and Kimberly Etherington, PA-C as Deputy County Medical Examiners/Deputy Death Investigators for Kossuth County. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Casey to approve the rate of pay for the medical examiner of \$300.00 per call beginning July 1, 2019 through June 30, 2020. Chairman Plathe called for a roll call vote: Casey: yes, Stecker: yes, Loss: yes, Tjarks: yes, Plathe: yes. Motion carried.

Discussion with Kossuth County Auditor was held followed by Board Discussion and Committee Reports.

On motion adjournment was taken until July 9, 2019.

Attest:

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Amber Garman  
Kossuth County Auditor

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Jack Plathe, Chairman  
Kossuth County Board of Supervisors