

**BOARD PROCEEDINGS**  
**July 6, 2021**  
**REGULAR July SESSION**

The Board of Supervisors met pursuant to adjournment. Present were: Roger Tjarks, Chairman, Galen Casey, Kyle Stecker, Donnie Loss, and Jack Plathe.

Chairman, Roger Tjarks called the meeting to order at 8:00 a.m. followed by the Pledge of Allegiance.

Motion by Loss and 2<sup>nd</sup> by Casey to exclude Claim to Zach Laubenthal in the amount of \$49,895.00. The invoice will be held until more information is obtained. Motion carried with 4 affirmative votes. Stecker abstained.

Motion by Plathe and 2<sup>nd</sup> by Tjarks to approve the agenda and minutes of the previous meeting dated June 29, 2021 and the claims except for the Laubenthal claim. Motion carried unanimously.

AMU	Srvs	1700.98	14
Algona Plumb & Htg	Srvs	331.50	2
Alg Pub Co	Notices	391.17	2
American Glass Co	Supp	175.00	1
AU Life Ins	Ins.	80.00	1
Arnold Motor Supply	Parts	548.93	1
Fidelity Sec Lif Ins	Ins	92.53	1
A Berte	Exp	137.18	1
BMC Aggregates	Rock	11003.97	1
M Bollig	Exp	10.08	1
Bomgaars	Supp	910.59	3
Bremik Concrete Pumping & Conv	Engineer Sup	895.00	1
Brick Gentry PC	Srvs	1295.00	1
D Briggs	Exp	7.00	1
Brown's Shoe Fit Co	Supp	105.00	1
Burr Oak Motel	Lodging	61.00	1
Buscher Bros	Srvs	100.17	1
Calhoun-Burns & Associates, In	Engineer Sup	2445.60	1
Campbell's	Engineer Sup	9430.20	2
Carrot-Top Industries	Srvs	650.64	1
Cemstone Concrete Materials	Supp	9409.50	1
Centurylink	Phone	117.68	1
Cerro Gordo Co Treas	Srvs	295.89	1
City of Algona	Exp	11654.54	1
City of Fenton	Utilities	90.53	1
City of Lakota	Exp	90.85	1
City of LuVerne	Exp	90.00	1
City of Wesley	Cons	64.79	1
City of West Bend	Utilities	173.54	1
Counsel Ofs & Doc	Supp	763.87	6
Counsel Ofs & Doc	Suppl	52.19	1
Crysteel Dist Inc	Exp	6042.00	1
Deano's Dust Control	Srvs	3816.50	1
Diamond Mowers	Srvs	942.88	1
Echo Group Inc	Supp	493.40	1
Ecolab	Srvs	202.95	1
T Eden	Exp	258.00	1
Farmers Coop Elev	Fuel	25.70	1
Fenton Coop Telephone	Srvs	28.01	1
FleetPride	Parts	560.38	1
Galls	Supp	252.11	1
GreatAmerica Financial Srvs	Srvs	741.57	4
D Green	Exp	65.31	2
Hallett Materials	Supp	1141.47	1
Nicholas Hoch	Engineer Sup	31.54	1
Hometown Dist LLC	Supp	108.40	1
Hy-Vee	Supp	3587.50	1
Intoximeters	Supp	421.00	1
Ia Drainage Dist Assoc	Reg	21887.50	1
Ia Law Enforcement Academy	Srvs	50.00	1

IA Prison Ind	Signs	76.50	1
Iowa State University	Reg	125.00	1
ISAC	Srvs	6110.00	2
ITsavvy LLC	Supp	1239.50	2
JCL Solutions	Supp	317.15	1
JMV Graphix	Supp	99.50	1
John Deere Financial	Parts	20063.03	1
Johnston Autostores	Parts	375.72	1
Kemco Tires	Srvs	69.00	1
KCEDC	Exp	60.00	1
Koss Co Recorder	Exp	14.00	1
KC Sheriff	Srvs	101.80	1
KRHC	Srvs	1825.00	2
Louscher Fam. Dentist	Srvs	235.00	1
Martin Marietta Agg	Rock	37059.40	1
Maverick Inc	Engineer Sup	85.01	1
MCHS EMS Program	Exp	10.00	1
Mid Am Energy	Srvs	469.68	3
Midland Power Coop	Utilities	401.20	1
Midwest Wheel	Exp	2132.37	1
Mike Looft TW	Fuel	3291.37	1
A Miller	Exp	15.00	1
S Nielsen	Exp	1394.32	2
MSC Industrial Supply Co	Supplies	331.44	1
NASSCO	Exp	696.14	2
NASSCO	Supp	774.87	2
Nates Auto and Truck Repair	Engineer Sup	1118.29	1
Newman Signs Inc	Engineer Sup	9481.58	1
North Central Iowa Services, L	Engineer Sup	6295.05	1
North Central Rentals	Exp	175.00	1
NIA Lumber&Design	Exp	1117.27	3
North Iowa Reporting	Srvs	584.50	1
NW Comm	Service	108.07	1
IOS	Supp	2477.13	8
D Olson	Exp	246.04	2
B Pfeffer	Exp	89.46	1
Polk Co Sherrif's Ofs	Srvs	42.32	1
Rapids Reproductions Inc	Engineer Sup	127.87	1
RingTel Communications	Phone	93.60	1
Roethler Elec.	Srvs	481.15	2
N Roethler	Exp	15.00	1
Ruhnke Bros	Srvs	146.32	1
Safety X-treme	Engineer Suppl	292.21	1
M Sankey	Exp	31.60	1
Schaeffer Mfg. Co.	Engineer Suppl	846.00	1
SOS	Service	30.00	1
L Snyder	Exp	415.44	1
S Struecker	Exp	17.92	1
Super 8 Motel	Lodging	197.12	1
The Retrofit Companies	Engineer Suppli	370.88	1
Water Conn	Srvs	37.36	1
Z Thompson	Exp	15.00	1
TimeClock Plus Data Management	Exp	750.60	1
Titonka Munc Utilities	Srvs	88.00	1
Titonka Burt Comm	Phone	39.96	1
Roger Tjarks	Exp	196.00	1
Uline	Supp	37.50	1
Verizon Wireless	Phone	94.70	1
Verus	Supp	4480.00	1
Ward Van Slyke Colonial Chapel	Exp	2200.00	1
West Bend Ford	Exp	96.94	1
Western Ia Tourism Region	Allocation	500.00	1
YohnCo	Engineer Suppli	2400.00	1
<b>Grand Total</b>		<b>206939.02</b>	

### Drainage Claims

Cory Juergens Construction	Drain PAK 1	\$108549.00
Reutzel Excavating	Drain 75	\$21997.34

Blair Drainage & Excav	Drain 185	\$1838.60
Blair Drainage & Excav	Drain TRI 84 Lat 42	\$3414.20
Blair Drainage & Excav	Drain 102	\$20770.00
Bolton & Menk	Drain PAK 1	\$10547.50
Bolton & Menk	Drain 9	\$5765.00
Bolton & Menk	Drain 4	\$4325.00
Bolton & Menk	Drain 4 Lat 28	\$1390.00
Bolton & Menk	Drain 80	\$270.00
B&W Control Spec	Drain 114	\$1581.06
B&W Control Spec	Drain TRI 84	\$3027.75
B&W Control Spec	Drain WK 3-11	\$187.34
Brandt Farm Drainage	Drain 90 Lat 118	\$282.18
Hudson Law Firm	Drain 75	\$185.00
I & S Group	Drain 75	\$10991.90
I & S Group	Drain 75 Lat 5	\$5650.53
I & S Group	Drain 90 Lat 1	\$4140.03
Jacobson Westergard	Drain 82	\$8145.00
Jacobson Westergard	Drain 80	\$3428.80
McClure Engineering	Drain 4 Lat 11 OD	\$1377.50
Reutzel Excavating	Drain 91	\$7448.00
Reutzel Excavating	Drain HK 5-87	\$5177.50
Reutzel Excavating	Drain HK 5-87	\$18981.00
TOTAL		\$249470.23

Discussion was held regarding the Covid Emergency Family Medical Leave Act. No action was taken.

Motion by Plathe and 2<sup>nd</sup> by Loss to approve the Annual Microsoft Office License Fee and authorize the chairman to sign in acceptance of the quote for the county share in the amount of \$20,778.00.

Chairman Tjarks called for a roll call vote: Stecker: yes, Casey: yes, Loss: yes, Plathe: yes, Tjarks: yes. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Tjarks to approve the Annual Document Locator License Fees and authorize the chairman to sign in acceptance of the quote of \$9,935.00. Motion carried unanimously.

Motion by Plathe and 2<sup>nd</sup> by Loss to approve Solutions I-Series Annual Licensed Code Support Agreement in the amount of \$39,377.00 and authorize the chairman to sign the agreement. Motion carried unanimously.

Motion by Casey and 2<sup>nd</sup> by Plathe to approve the Cash on Hand as of June 30, 2021, for the Auditor at \$0.00, Recorder \$200.00, Sheriff \$0.00, and the Treasurer at \$2,169.64. Motion carried unanimously.

Motion by Loss and 2<sup>nd</sup> by Plathe to approve Resolution #07-06-21-01 which is a resolution that authorizes the Kossuth County Auditor to draw warrants for the amount of payrolls. Motion carried unanimously.

Motion by Tjarks and 2<sup>nd</sup> by Plathe to approve Resolution #07-06-21-02 which is a resolution authorizing the Kossuth County Auditor to do interfund transfers as budgeted. Chairman Tjarks called for a roll call vote: Stecker: yes, Casey: yes, Loss: yes, Plathe: yes, Tjarks: yes. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Stecker to approve the appointments and salaries in all departments for the FY 21-22. Roll call vote was conducted: Stecker: yes, Casey: yes, Loss: yes, Plathe: yes, Tjarks: yes. Motion carried.

## **FY 2021-2022**

### **SUPERVISORS**

Galen Casey	Supervisor District #1	38,765.79
Jack Plathe	Supervisor District #2	38,765.79
Donnie Loss	Supervisor District #3	38,765.79
Kyle Stecker	Supervisor District #4	38,765.79
Roger Tjarks	Supervisor District #5	38,765.79

**AUDITOR**

Tammy Eden	Auditor	73,152.72
Luke Snyder GIS	GIS	61,950.24
Christy Skilling	Deputy Auditor/Elections	47,549.16
Melissa Arndorfer	Deputy Auditor/Elections	47,549.16
Marg Mergen	Drainage Clerk	43,350.96
Brittney Cressler	Support Staff	31,450.00
Ron Reefer	Custodian	Per Hour 23.51
June Pfeffer	Custodian	Per hour 21.09
Will Struecker	Custodian	Per hour 19.68

**ASSESSOR**

Judy Samp	Assessor	83,944.80
Chris Lawson	Deputy Assessor	67,155.84
Nancy Dixon Knecht	Clerk	44,557.80
Brandon Ostwald	Clerk	36,750.00

**TREASURER**

Nicholas Rahm	Treasurer	70,712.52
Sharon Waller	Deputy/Tax Department	60,105.72
Connie Ludwig	Clerk #1/Tax Department	49,788.84
Kathy Meyer	Clerk #2/Tax Department	47,467.08
Marlys Jennings	Deputy/Auto Department	56,934.00
Diana Ostwald	Clerk #1/Auto Department	44,694.30
Nadel Vipond	Clerk #2/Auto Department	36,181.86
Shaunya Smith	Clerk #3/Auto Department	34,498.36
Shara Long	Clerk #1/Driver's License Dept.	48,740.28
Vivian Streit	Clerk #2/Driver's License Dept.	50,004.24

**VETERAN AFFAIRS**

Daniel D. Green	Director	41,726.00
James E. Grandgenett	Other Help	Per hour 18.00
James E. Grandgenett	Driver	Per hour 12.00
John B. Hyink	Driver	Per hour 12.00
Kim M. Groesbeck	Commissioner	Per Meeting 37.50
Carole Bernhard	Commissioner	Per Meeting 37.50
James E. Grandgenett	Commissioner	Per Meeting 37.50

**SHERIFF**

Roger Fisher	Sheriff	91,360.08
Mike Sankey	1 <sup>st</sup> Deputy	71,260.96
Bailey Pfeffer	Civil Manager	31,250.00
Lori Winkel	Office Manager	49,075.92
Keara Omdahl	Office Secretary	48,740.27
Elaine Davis	Jail Administrator	57,436.91
Chuck Robinson	Deputy	71,260.96
Mark McGregor	Deputy	57,961.64
Jacob Radmaker	Deputy	57,857.64
Keith Briggs	Deputy	57,857.64
Brian Runneberg	Deputy	57,753.64
Will Summers	Deputy	57,753.64
Matt Holmquist	Deputy	57,753.64
Melissa Hoch	Deputy	55,756.66
Dawn Heiderscheidt	Shift Leader	Per hour 18.15
Dean Simpson	Jailer	Per hour 18.15
Greg Elbert	Jailer	Per hour 18.10
Linda Studer	Jailer	Per hour 18.10
Randy Sewick	Jailer	Per hour 18.15
Seth Muller	Jailer	Per hour 18.10
Angela Zwiefel	Jailer	Per hour 18.10
Jennetta Helmers	Jailer	Per hour 18.05
Jordan Weichert	Jailer	Per hour 18.05
Marcia Baade	Jailer	Per hour 18.00
Rebecca Bonnstetter	Jailer	Per Hour 17.95

**RECORDER**

Karen Benschoter	Recorder	70,183.56
Kim Doughan	Deputy	59,656.08
Autumn Zwiefel	Clerk	48,649.20
Kristi Frambach	Clerk	41,684.16

**ENVIRONMENTAL HEALTH**

Blaine Struthers	Director	45,697.92
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**WEED COMMISSIONER**

Blaine Struthers	Weed Commissioner	3246.36
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**COMMUNITY SERVICE**

Dale Briggs	Director	Per Hour 13.39
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**CONSERVATION**

Kendall Stumme	Director	66,497.12
Mike Smidt	Operation Supervisor	54,993.20
Ryan Schmidt	Maintenance Technician	49,832.42
Billie Wille	Naturalist	50,617.82
Kristyn Thul	Office Manager	42,568.55
Julie Fosado	Assistant Naturalist	Per Hour 18.71
Bruce Heetland	Seasonal Technician	Per hour 17.45
	Naturalist Intern	Per Hour 10.60

**CIVIL DEFENSE/E911/EMS**

Charissa Mueller	Civil Defense	40,653.88
Derek Olson/Don Heidner/Charissa Mueller	E911	17,423.11
Philip Albers	EMS Administrator	66,950.00

**GENERAL ASSISTANCE**

Dona Nielsen	Director	73,348.54
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**MENTAL HEALTH**

Anna Miller	Mental Health Director	48,688.00
Martha Illg	Mental Health Advocate	Per Hour 17.93

**ATTORNEY**

Todd M. Holmes	County Attorney	101,461.64
Stephanie M. Miller	Assistant County Attorney	83,198.54
Cinnamon Mawdsley	Victim/Witness Coordinator	43,388.75
Deb Mueller	Support Staff Personnel	52,980.60
Jacquelyn Richardson	Support Staff Personnel	34,372.94

**ENGINEER**

Doug Miller PE & PLS	County Engineer	131,000.00
Doug Crouch PE & PLS	Assistant Engineer	107,000.00
Adam Miller PE & PLS	Assistant Engineer	82,500.00
Zac Thompson EI	Assistant Engineer	72,500.00
Nick Roethler PE & LSI	Engineer Tech	54,000.00
Lisa Hefty	Office Manager	48,500.00
Scott Ziesman	Foreman	Per Hour 27.15
Bill Merron	Foreman	Per Hour 27.15
Alex Langel	Assistant Foreman	Per Hour 22.83
Brian Blair	Assistant Foreman	Per Hour 22.83
Jerry Baade	Equipment Operator III	Per Hour 22.69
Gary Goetz	Equipment Operator III	Per Hour 22.69
Dale Kollasch	Equipment Operator III	Per Hour 22.69
Dennis Higgins	Equipment Operator III	Per Hour 22.64
Matt Schleuger	Equipment Operator III	Per Hour 22.64
Dennis Engelbarts	Equipment Operator III	Per Hour 22.59
Paul Grein	Equipment Operator III	Per Hour 22.54
Ronald Engelbarts	Equipment Operator III	Per Hour 22.54

Jim Smith	Equipment Operator III	Per Hour	22.54
Jerry Johnson	Equipment Operator III	Per Hour	22.49
Vern Ryen	Equipment Operator III	Per Hour	22.49
Kasey Nerem	Equipment Operator III	Per Hour	22.44
Dennis Rasmus	Equipment Operator III	Per Hour	22.44
Ryan Wempen	Equipment Operator III	Per Hour	22.44
William Menke	Equipment Operator III	Per Hour	22.44
Jeffrey Gambell	Equipment Operator III	Per Hour	22.44
Cody Holmes	Equipment Operator III	Per Hour	22.44
Robert Kockler	Equipment Operator III	Per Hour	22.39
David Loss	Equipment Operator III	Per Hour	22.39
Mark Behr	Equipment Operator III	Per Hour	22.39
Phil Goche	Equipment Operator III	Per Hour	22.39
Lynn Stevens	Equipment Operator III	Per Hour	22.39
Andrew Wagner	Equipment Operator III	Per Hour	22.39
Anthony Whitacre	Equipment Operator III	Per Hour	22.39
Jacob Eischen	Equipment Operator I	Per Hour	21.95
Chris Gelhaus	Equipment Operator I	Per Hour	21.95
Conley Rolling	Equipment Operator I	Per Hour	21.95
Nicholas Hoch	Shop Foreman	Per Hour	26.95
Mark Blocker	Mechanic III	Per Hour	24.00
Jonathan Trunkhill	Mechanic II	Per Hour	23.61
Andrew Whitacre	Mechanic I	Per Hour	23.38
Darrell Nyman	Seasonal Employee	Per Hour	17.55
Marlyn Helmers	Seasonal Employee	Per Hour	17.55
Randy Boekelman	Seasonal Employee	Per Hour	16.90

**TRANSFER STATION**

Larry Haase	T.S. Manager	Per Hour	27.20
Dustin Hansen	T.S. Operator III	Per Hour	22.73
Lyle Karels	Part Time Employee	Per Hour	17.53

**IT DEPARTMENT**

Derek Olson	IT Director/Network Admin.		90,152.28
Don Heidner	IT Support Staff	Per Hour	20.67

**ELECTION DEPARTMENT**

All Election Officials are paid \$10.50 per hour.

Motion by Loss and 2<sup>nd</sup> by Plathe to approve the state appropriation of funding to be at 100% for Homestead & Disabled Veterans Tax Credit, 100% Disabled Tax Replacement Credit and 100% Military Service. Chairman Tjarks called for a roll call vote: Stecker: yes, Casey: yes, Loss: yes, Plathe: yes, Tjarks: yes. Motion carried.

The Board of Supervisors acknowledged the Prorated Funding for Ag Land at 20.48743124% and Prorated Funding for Family Farms at 14.48028888%.

There was no Construction in ROW.

Discussion was held with the Kossuth County Engineer/Zoning Administrator.

Held Bid Letting for DD 4 Open Ditch FEMA Repairs. Bids will be considered at next week's Board of Supervisor's Meeting.

Motion by Plathe and 2<sup>nd</sup> by Tjarks to award contract for DD 75 Lateral 5 Improvement to the low bidder, Zachary Laubenthal Excavation in the amount of \$170,816.00. Chairman Tjarks called for a roll call vote: Stecker: yes, Casey: yes, Loss: yes, Plathe: yes, Tjarks: yes. Motion carried.

The appointment of commissioners for Drainage District 65 Reclassification was tabled until next week's meeting.

Discussion was held regarding DD 185.

Motion by Plathe and 2<sup>nd</sup> by Tjarks to have the Supervisors handle their requests for drainage as follows: Supervisor Stecker: #2021-036 DD 185 and #2021-037 DD 60. Motion carried unanimously.

Discussion was held with Kossuth County Auditor and Board of Supervisors.

Adjournment was taken at 11:33 A.M. until Tuesday, July 13, 2021.

Attest:

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Tammy Eden  
Kossuth County Auditor

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Roger Tjarks, Chairman  
Kossuth County Board of Supervisors