

**BOARD PROCEEDINGS**  
**January 31, 2023**  
**REGULAR January SESSION**

The Board of Supervisors met pursuant to adjournment. Present were Roger Tjarks, Chairman, Kyle Stecker, Joshua Waechter, and Carter Nath. Absent: Jack Plathe.

Chairman, Roger Tjarks called the meeting to order at 8:00 A.M. followed by the Pledge of Allegiance.

There was no public discussion.

Motion by Nath and 2nd by Stecker to approve the agenda and minutes of the previous meeting dated January 24, 2023. Motion carried unanimously.

Motion by Nath and 2<sup>nd</sup> by Waechter to approve the Handwritten Claim to Card Services in the amount of \$152.24. Motion carried unanimously.

Motion by Stecker and 2<sup>nd</sup> by Nath to approve the By-Laws for the Kossuth County Emergency Medical Services System Advisory Council. Chairman Tjarks called for a roll call vote: Nath: yes, Waechter: yes, Stecker: yes, Tjarks: yes. Motion carried.

Motion by Nath and 2<sup>nd</sup> by Waechter to approve Resolution 01-31-23-01 which is a Resolution to purchase an Emergency Response Trailer Using ARPA Funds up to \$55,000. Chairman Tjarks called for a roll call vote: Nath: yes, Waechter: yes, Stecker: yes, Tjarks: yes. Motion carried.

**Resolution No. 01-31-23-01**

**A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FOR THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, on March 11, 2021, President Biden signed the 1.9 trillion dollar American Rescue Plan Act and,

**WHEREAS**, Kossuth County applied for and has received the first tranche of funds for the American Rescue Plan Act totaling \$1,438,626.00 and,

**WHEREAS**, Kossuth County applied for and has received the second tranche of funds for the American Rescue Plan Act totaling \$1,438,626.00 and,

**WHEREAS**, Kossuth County has reviewed and determined which requests for the American Rescue Plan Act will qualify and,

**WHEREAS**, based on the distribution guidelines from the U. S. Department of Treasury the following recommendations be considered for the American Rescue Plan Funds:

New Emergency Response Trailer	Approx. Cost:	<u>\$55,000.00</u>
	<b>Total:</b>	<b>\$55,000.00</b>

**WHEREAS**, all items listed will be submitted to the Department of Treasury,

**THEREFORE, BE IT RESOLVED** the Kossuth County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the item listed and authorizes the Auditor to make these payments as they are presented once an amendment for the funds has been completed.

Passed and approved this 31st day of January 2023.

Attest:

\_\_\_\_\_  
Roger Tjarks, Chairman  
Kossuth County Board of Supervisors

\_\_\_\_\_  
Tammy Eden, Kossuth County Auditor

By Roll Call Vote:

Ayes:

\_\_\_\_\_  
Jack Plathe, Supervisor

\_\_\_\_\_  
Carter Nath, Supervisor

\_\_\_\_\_  
Joshua Waechter, Supervisor

\_\_\_\_\_  
Kyle Stecker, Supervisor

\_\_\_\_\_  
Roger Tjarks, Supervisor

Nays:

\_\_\_\_\_  
Jack Plathe, Supervisor

\_\_\_\_\_  
Carter Nath, Supervisor

\_\_\_\_\_  
Joshua Waechter, Supervisor

\_\_\_\_\_  
Kyle Stecker, Supervisor

\_\_\_\_\_  
Roger Tjarks, Supervisor

Motion by Stecker and 2<sup>nd</sup> by Waechter to increase the number of Kossuth County Veteran's Affairs Commissioners from three to five. Motion carried unanimously.

Discussion was held regarding the county cell phone reimbursement policy. More information will be gathered and then readdressed by the board.

Motion by Waechter and 2<sup>nd</sup> by Stecker to write a policy limiting spending of county department heads to \$5,000 per item without prior board approval except in emergency situations where it is not practical. That expense then must be brought to the board at the next board meeting. Chairman Tjarks called for a roll call vote: Nath: no, Waechter: yes, Stecker: yes, Tjarks: no. Motion failed.

Motion by Waechter and 2<sup>nd</sup> by Nath to have Derek move the owl recording devices in the board room to the board desk. Motion carried 3-1 with Tjarks being the no vote.

Motion by Stecker to have GPS on all county owned vehicles except law enforcement and set up an account for viewing by each supervisor. Stecker withdrew the motion. The board will do more research on the subject.

The board discussed the review of the Kossuth County Handbook. The handbook committee will continue updating the handbook.

Motion by Nath and 2<sup>nd</sup> by Waechter to approve the request of the Iowa Department of Transportation to use County Roads 210<sup>th</sup> Street and 20<sup>th</sup> Avenue (P16) as a detour route while repair work is being completed on railroad intersection 385628G near Whittemore, Iowa. The route will begin at the junction of IA 15 and 210<sup>th</sup> Street, thence east on 210<sup>th</sup> Street approximately one mile to the junction of County Road 20<sup>th</sup> Avenue (P16), thence north approximately 1.25 miles to the junction of IA 18. Motion carried unanimously.

There was no construction in the right of way.

Discussion was held with the Kossuth County Engineer/Zoning Administrator.

Motion by Stecker and 2<sup>nd</sup> by Nath to set February 16, 2023 at 1:30 p.m. at the Eagle Center in Lakota as the date and time for a Drain 129 informational landowner meeting. Bolton & Menk will take the minutes of the meeting to be placed in the drainage record. Motion carried unanimously.

Motion by Stecker and 2<sup>nd</sup> by Waechter to approve Change Order 1 for DD 4 Lat 11 OD repairs in the amount of \$4,562 for additional tile outlet pipes and CMP. Motion carried unanimously.

Motion by Stecker and 2<sup>nd</sup> by Nath to approve Pay App 2 sub-final for DD 4 Lat 11 OD repairs in the amount of \$81,092.57 payable to Reutzell Excavating. Motion carried unanimously.

Motion by Stecker and 2<sup>nd</sup> by Nath to approve Change Order 1 for DD 60 Sub 1 Tile Improvement in the amount of \$21,047.92 for additional stabilization rock and additional Tee. Motion carried unanimously.

Motion by Stecker and 2<sup>nd</sup> by Nath to approve Pay App 3 for DD 60 Sub 1 Tile Improvement in the amount of \$47,509.06 payable to Zachary Laubenthal Excavating. Motion carried unanimously.

Motion by Waechter and 2<sup>nd</sup> by Stecker to have the board members handle their requests as follows: Supervisor Tjarks: Request #2023-001 Drain TRI 84. Motion carried unanimously.

Discussion was held with the Kossuth County Auditor and the Kossuth County Board of Supervisors.

Motion by Waechter and 2<sup>nd</sup> by Nath to adjourn. Motion carried unanimously.

Attest:

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Tammy Eden  
Kossuth County Auditor

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Roger Tjarks, Chairman  
Kossuth County Board of Supervisors