

BY-LAWS
OF THE
KOSSUTH COUNTY EMERGENCY MEDICAL SERVICE BOARD

ARTICLE ONE. NAME

The name of this organization shall be the Kossuth County Emergency Medical Service Board (“EMS Board”), as established in joint agreement, entered into by the political sub-divisions located within the EMS service areas in Kossuth County, Iowa, with the county itself as represented by its Board of Supervisors, the same filed with the Secretary of State of Iowa, and the Kossuth County Recorder, all as is provided in Chapter 28E of the Code of Iowa, and acts amendatory thereto.

ARTICLE TWO – LEGAL STATUS

The legal status of the organization is perpetual, and its membership is as set forth in the original Articles of Incorporation which were filed as above set forth, the same having been adopted as indicated on the date last written upon the Articles.

ARTICLE THREE- DURATION

The EMS Board is perpetual in its existence and once established shall not be dissolved, except by express direction from the Iowa Legislature or, at such time should arise that its useful purpose has expired.

ARTICLE FOUR – PURPOSE

It is expressly agreed that the EMS Board exists for the sole purpose and function of serving the people living within the confines of the Kossuth County EMS service area, providing for the planning, development and the implementation of the Kossuth County Emergency Medical Service System (“Service System”).

Further the EMS Board shall provide management and oversight of the Service System and the people employed as communications operators, both full and part-time, and other persons employed for the furtherance of the EMS Board's mission as the board shall from time to time determine.

Its purpose is further to function as the official body through which the Service System provides pre-hospital emergency medical services to its member political subdivisions and the people of Kossuth County. This function is managed, controlled and financed by the members hereof, through their designated voting members.

ARTICLE FIVE – DUTIES AND RESPONSIBILITIES

The EMS Board shall plan, implement and operate an emergency medical service system and shall set forth and define the standards, policies and operation of the emergency medical service system. The same being in conjunction with and under the advice of the **duly appointed Emergency Medical Service Board System Coordinator and System Medical Director.** *Corrected from your comments*

It is contemplated that the EMS Board, in order to carry out its duties and functions as outlined above and contemplated herein, will contract a properly trained and certified individual as EMS System Coordinator. Said individual shall be trained in the operation of the current reporting, billing, and any other administrative database management system as evidenced by completion of training on the system to be provided by vendor or other qualified agency or individual.

ARTICLE SIX – ANNUAL BUDGET

The EMS Board shall prepare an annual budget for the continued operation of the Service System area and submit it to the Kossuth County Board of Supervisors for approval as prescribed by law for any county or municipal governmental agency.

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ARTICLE SEVEN – MEETINGS

The EMS Board shall meet at such place and time as designated by the EMS Board on the third Tuesday of each month until monthly meetings are deemed unnecessary at which time quarterly meetings will be sufficient. At any time the chairman of the EMS Board may call for a special meeting at such time and at such place designated by the chairman of the Board. A special meetings may also be called by a majority of the membership requesting a special meeting. Said request shall be by petition delivered to the chairman, stating the reasons for the meeting, and bearing the signatures of a majority of the membership.

ARTICLE EIGHT -MEMBERSHIP

Membership in this organization shall be made up of appointed individuals by The Kossuth County Board of Supervisors, to represent each supervisor district in Kossuth County as well as an individual appointed by Kossuth Regional Health Center and the Kossuth County Board of Supervisors. *Clarified?*

The Board welcomes any citizen of Kossuth County who demonstrates a desire to assist in the formulation of policies and procedures of the Service System and the areas served. Such persons shall be known as ex-officio members and will not have a vote herein. Said ex-officio members shall act in an advisory capacity to fulfill and carry out the purposes of the EMS Board.

ARTICLE NINE – OFFICIAL NAME

The official name of the Kossuth County Emergency Medical Service Board shall be “The Kossuth County EMS Board.”

ARTICLE TEN – OPERATING RULES

Parliamentary rules as set forth in Roberts Rules of Order, as revised, shall apply to all proceedings of the EMS Board.

These By-Laws are hereby adopted by a majority vote of the Kossuth County EMS Service Board on this 2 day of _____.

Supervisor, Kossuth County, Iowa
Chairperson

Attest;